

BOARD OF TRUSTEES MEETING

Date & Time: Wednesday, April 23, 2025
@ 2:00 p.m.

Location: In Person & Google Meet

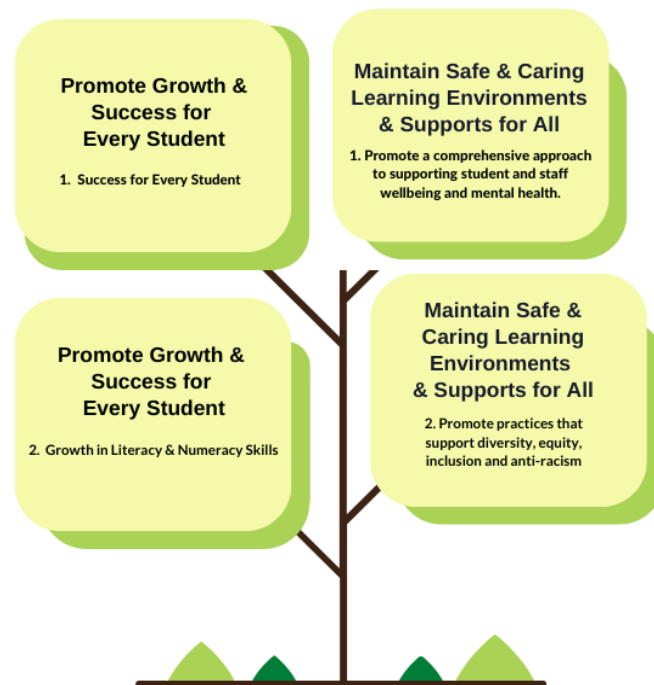
Facilitator: Linda Mywaart, Board Chair

In Attendance: Board Chair: Linda Mywaart
Vice Chair: Lorna Spargo
Trustee: Malcolm Setter
Trustee: Jason Schulz
Trustee: Angela Adams
Trustee: Tim O'Hara (virtual)
Trustee: Jonathan Lambert

Superintendent of Schools: Annalee Nutter
Associate Superintendent: Allan Kallal
Assistant Superintendent: Merrie-Rae Mitsopoulos

Regrets:

Recording Secretary: Traci Towe



	ITEM	DISCUSSION
25064	1.0 Call to Order	Chair Mywaart called the meeting to order @ 2:00 p.m.
25065	2.0 Acknowledgment of Treaty 8 Lands & Territory	Chair Mywaart provided the Land Acknowledgement.
	Comment	Trustee O'Hara virtually entered the Board room at 2:02 p.m.
25066	3.0 Agenda	The agenda was presented with one amendment. Agenda Item 13.4 Presentation


Linda Mywaart


Allan Kallal

25067	3.2 Approve Agenda	Motion by Trustee Setter THAT the Board of Trustees approves the Agenda with one amendment. Chair Mywaart read the Motion. Carried 2:07 p.m.
25068	4.0 Declaration of Conflict	Board Chair Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
25069	5.0 Minutes 5.1 Approval of Board Meeting Minutes	The Board reviewed the Board of Trustees meeting minutes of March 26, 2025. MOTION by Vice Chair Spargo THAT the Board of Trustees adopt the minutes as presented. Board Chair L. Mywaart read the Motion. Carried at 2:09 p.m.
25070	6.0 Closed Session	Motion by Trustee Lambert THAT the Board of Trustees go into a Closed Session. Chair Mywaart read the question. Carried: 2:09
	Comment	Trustee Adams entered the Board room at 3:24 p.m.
25071	Reconvene Regular Board Meeting	Motion by Trustee Schulz THAT the Board of Trustees come out of the Closed Session, take a quick break, and then reconvene the Regular Board meeting at 4:10 p.m. Chair Mywaart read the question. Carried 3:58 p.m.
	Comment	Session back in session at 4:11 p.m.
25072	7.0 Action Items 7.1 Board Work Plan	Chair Mywaart reviewed the April Board Work Plan .
25073	7.0 Action Items 7.2 Review and Approve Two Years Out Calendar for Start, End, & Major Holidays (2026 - 2027)	Chair Mywaart advised that this agenda item will be deferred until May, as further consultation has to be done with various groups and community members. TASK: Recording Secretary to place this agenda item on the May 21st Board Meeting agenda.
25074	7.0 Action Items 7.3 Submit ASBA Awards Nominations	Chair Mywaart reminded Trustees that any nominations they are wishing to submit need to be in to the Alberta School Board Association by September 16th. The following awards are available: <ol style="list-style-type: none"> 1) Community Engagement Award 2) School Board Innovation and Excellence Award 3) Distinguished Service Award 4) Trustee Recognition Link to these awards can be found HERE TASK: Recording Secretary to email the Board Awards/Scholarships Committee for judging the Art 30 competition on May 22, 2025.
25075	7.0 Action Items 7.4 Board Policy 20	The Policy Advisory Committee has been updating and revising Board Policy 20 - Student Conduct/Welcoming, Caring, Respectful and Safe. The background section has been expanded to clearly outline the values and behaviours the Board aims to promote in creating a safe and welcoming environment. Question was asked about question about the reference to "transparent processes" in the first highlighted paragraph: <ul style="list-style-type: none"> • Where will these processes be outlined? • How will stakeholders access this information? • Are there related Administrative Procedures (APs) that need to be reviewed?

		<p>An Anti-Racism Administrative Procedure is currently in draft form.</p> <p>Other related APs, such as Student Conduct, will be linked.</p> <p>There are plans to include student input and artwork as part of a campaign.</p> <p>Staff have been informed, and leadership teams have been presented with the information.</p> <p>A reporting button will also be added to the AP and promoted to students.</p> <p>Motion by Trustee Adams THAT the Board of Trustees accept the updated and revised Board Policy 20 - Student Conduct/Welcoming, Caring, Respectful & Safe.</p> <p>Chair Mywaart read the question. Carried: 4:21 p.m.</p>
25076	7.0 Action Items 7.5 Recommendation Appointment of Auditor - Amendment	<p>Associate Superintendent Kallal advised that in the February 19th board meeting, minutes #24990, the date for the LAPP Audit was incorrect. The action recommended for the LAPP Audit should have been for the calendar year 2024. The recommendation is to amend this motion to reflect the correct year.</p> <p>Motion by Trustee Schulz THAT the Board of Trustees accept the amended recommendation of the Audit and Finance Committee to appoint Meyers Norris Penny (MNP) as the Division's Auditor for the 2024-2025 school year and the 2024 LAPP audit.</p> <p>Chair Mywaart read the question. Carried 4:34 p.m.</p>
25077	7.0 Action Items 7.6 Graduation Schedules	<p>This agenda item will be discussed at the May Committee of the Whole.</p> <p>TASK: Recording Secretary to add Graduation schedules to the May 6th Committee of the Whole agenda.</p>
25078	8.0 Information Reports 8.1 Public School Boards of Alberta Association (PSBAA) and Public School Boards Council (PSBC)	<p>Chair Mywaart advised that the Public School Boards Association of Alberta President and Executive Director will be in Fort McMurray and will be joining the Board for school visits, a portion of the Committee of the Whole and the Networks meeting on May 6th.</p> <p>Trustee Setter sent two emails to the Board regarding PSBC meeting notes.</p> <p>There is a Zoom meeting on Friday, April 25, if Trustees wish to attend. There will be a follow-up discussion to the Zoom meeting at the May 6th Committee of the Whole.</p>
25079	8.0 Information Reports 8.2 Alberta School Board Association (ASBA)	<p>Vice Chair Spargo advised the ASBA Zone 2/3 meeting took place on April 11th and notes were provided to the Board.</p> <p>There was a discussion which focused on inclusive education and complex needs—how they are being addressed and how advocacy can be strengthened at both the Division and ASBA levels.</p> <p>Concerns were raised about the sudden implementation of Bill 51 without ASBA consultation; its impact is being reviewed.</p> <p>Vice Chair Spargo spoke with an Alberta Education representative regarding early learning assessment tools and staff feedback and also requested government consultation to ensure tools are both useful in schools and diagnostically effective for students.</p> <p>Next meeting: May 23, includes awards ceremony.</p> <p>Chair Mywaart will provide inclusive education data that was shared with the Minister to Vice Chair Spargo, to support ASBA's advocacy efforts.</p>
25080	8.0 Information Reports 8.3 Trustee Engagement Report	<p>Chair Mywaart reviewed the Trustee Engagement & Advocacy Report for the period of March 27 - April 23, 2025, with the Board. The advocacy column was added to the report to increase public awareness of the Board's work.</p> <p>LINK to Trustee Engagement & Advocacy Report</p>


25081	8.0 Information Reports 8.4 Superintendent of Schools	Superintendent Nutter shared her report. Report accepted with one question by Trustees.
25082	8.0 Information Reports 8.4.1 Director of Inclusive Learning	Superintendent Nutter shared the report from the Director of Inclusive Learning. Report accepted by Trustees.
25083	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	Superintendent Nutter shared the report from the Director of Teaching and Learning. Questions asked and answered. Report accepted by Trustees as presented.
25084	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared her report with the Board. The Trustees accepted the report. LINK to report.
25085	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared the Director's report with the Board Report accepted by the Trustees.
25086	8.0 Information Reports 8.4.5 Associate Superintendent of Business and Finance	Associate Superintendent Kallal shared his report with the Board. Report was accepted by the Trustees
25087	9.0 Information & Correspondence 9.1 Email: Additional Literacy & Numeracy Support Funding	<p>Alberta Education announced \$7.5M in additional literacy and numeracy support funding beginning spring 2025; email communication was sent out from the Minister's office.</p> <p>While the funding is welcomed, concerns were raised about:</p> <ul style="list-style-type: none"> • It has limited relevance and timing for local needs. • Some assessments are time-consuming and not effective in supporting student progress. <p>The Board will continue their advocacy efforts and focusing on ensuring funding and tools are more relevant and useful for students.</p> <p>Superintendent Nutter advised that the Current-year funding can be rolled over into the next year (e.g., for part-time literacy and numeracy support and that some red tape and reporting requirements have been removed in the updated funding manual.)</p>
25088	10.0 Request for Information	There was none
25089	11.0 Question Period	There was none.
	Comment	The Board elected to move onto agenda items 14, 15, and 16.
25090	14.0 Business Arising	There was none.
25091	15.0 Other Business	There was none.
25092	16.0 Future Agenda Items	There was none.
	Comment	The Board elected to move on to agenda items 14 and 15.
25093	14.0 Business Arising from Previous Meetings	There was none

25094	15.0 Other Business	There was none.
	Comment	Trustee O'Hara advised that he will not be returning online for the Spotlight on Students and Division Showcase.
25095	Motion to Recess	Motion by Vice Chair Spargo THAT the Board recess and return at 6:30 p.m. for the Spotlight on Students and Division Showcase. Chair Mywaart read the question. Carried 4:56 p.m.
25096	Reconvene Regular Board Meeting	The Regular Board meeting resumed with the Division Showcase at 6:31 p.m.
25097	12.0 Spotlight on Students 12.1 Timberlea Public School	Students from Timberlea Public School proudly presented a preview of their upcoming show, "Holka Polka," to the Board, who greatly enjoyed the mini presentation. Their production will be coming live on May 22nd.
25098	12.0 Spotlight on Students 12.2 Christina Gordon Public School	The grade 5 & 6 students presented their early morning student supervisor program. This initiative highlights the leadership and dedication of these students, who play a crucial role in supporting their fellow students. Link to their slideshow explaining their program.
25099	13.0 Division Showcase 13.1 Wood Buffalo Workplace Inclusion Champion	The Wood Buffalo Workplace Inclusion Charter supports employers in creating more inclusive workplaces for both employees and clients by outlining: <ul style="list-style-type: none"> • A declaration of principles • A list of commitments • Tools and resources to support implementation <p>The We Belong Community, represented by Kehinde Saka, has achieved <i>Silver Status</i> in the RMWB Workplace Inclusion Charter. This recognition reflects their dedication and hard work.</p> <p>To attain Silver Status, the following commitments were fulfilled:</p> <ul style="list-style-type: none"> • Three training commitments • Four policy commitments • Two human resources commitments • Three support commitments • Two inclusive spaces commitments
25100	13.0 Division Showcase 13.2 Presentation of Certificates from previous Division Showcase recipients	The following students and staff were highlighted: Kreev Shaw - Dave McNeilly Aloha Grand Champion LINK Jihan Jones - Top 50 Under 50 LINK YMM Builder - Lorraine Albert LINK Lalithya Raavi - RMWB Council's Excellence Youth Award LINK
25101	13.0 Division Showcase 13.3 National Science Fair Participants	The Wood Buffalo Regional Science Fair was held on April 4th & 5th. FMPSPD students claimed 27 out of 33 Division Medals, and the students took home an impressive 19 out of 27 special awards. Aarya Patel, Priyal Patel, Nishka Rai and Riley Saha Halder (all students from Westwood High) all won grand prizes at the fair. This has secured them a place at the Canada-Wide Science Fair to take place from May 31st to June 7th in Fredericton, New Brunswick. Congratulations to all! LINK
25102	13.0 Division Showcase 13.4 Presentation	Chair Mywaart presented an award to Trustee Adams, who was recognized by the Public School Board Association of Alberta for her 20-year commitment as a Trustee with FMPSPD. Congratulations, Trustee Adams!


Chair Mywaart


Allan Khalil

25103	Motion to Recess	Motion by Trustee Setter THAT the Board take a brief recess while guests leave the Board room. Chair Mywaart read the question. Carried 7:02 hours
25104	16.0 Future Agenda Items	There was none
25105	Adjournment	There being no further business, Motion by Vice Chair Spargo THAT the Board of Trustees meeting of April 23, 2025, be adjourned. Chair Mywaart read the question. Carried 7:10 p.m.

Board Chair: 
Linda Mywaart (May 23, 2025 11:16 MDT)

Secretary-Treasurer: 

Date: 05/23/2025

Date: 05/23/2025









2025.04.23_MINUTES Board of Trustee Meeting

Final Audit Report

2025-05-23

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