

MINUTES



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Division Office is a scent-free environment

BOARD OF TRUSTEES MEETING

Date: Wednesday, April 24, 2024

Location: 231 Hardin Street, Central Board Room
Division Office is a scent-free environment

Time: 2:00 p.m.

In

Attendance:

Board Chair:

Linda Mywaart

Vice-Chair:

Trustees:

Malcolm Setter

Lorna Spargo

Angela Adams

Tim O'Hara

Superintendent of Schools:

Annalee Nutter

Associate Superintendent, *Business & Finance*:

Allan Kallal

Assistant Superintendent, *HR & Administration*:

Merrie-Rae Mitsopoulos

Recording Secretary:

Traci Towe

Regrets:

Jonathan Lambert, Jason Schulz

	ITEM	DISCUSSION
24657	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:01 p.m. Chair Mywaart advised that Superintendent Nutter was attending remotely due to attending the College of Alberta School Superintendents conference and sent the regrets of Trustees Lambert & Schulz, who were unable to attend.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
24658	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24659	3.1 Agenda	Agenda accepted with one change made. Item 9.1 moved from the Public Agenda to the Closed


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		Session Agenda.
24660	3.2 Approve Agenda	Motion by Trustee O'Hara THAT the Board of Trustees approves the Agenda with one change. Chair Mywaart read the Motion. Carried 2:07 p.m.
24661	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24662	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of March 27, 2024 MOTION by Trustee Adams THAT the Board of Trustees adopt the minutes with one correction. Board Chair L. Mywaart read the Motion. Carried at 2:09 p.m.
24663	6.0 Closed Session	Motion by Trustee O'Hara THAT the Board of Trustees move to the Closed Session of the meeting. Board Chair L. Mywaart read the Motion. Carried: 2:10 p.m.
24664	Pecuniary Conflict	Trustee O'Hara excused himself from the Board room due to a pecuniary conflict at 2:23 p.m.
24665	End of Pecuniary Conflict	Trustee O'Hara reentered the Board room at 2:46 p.m.
24666	Reconvene Regular Board Meeting	MOTION by Trustee Spargo THAT the Board of Trustees come out of the Closed Session and reconvene the Regular Board Meeting at 4:00 p.m. Board Chair Mywaart read the Motion. Carried 3:47 p.m.
24667	Motion to Remove Links from Agenda	Motion by Trustee Setter to remove the links to Item 7.2 from the Public Agenda. Chair Mywaart read the Motion. Carried 4:06 p.m.
24668	Resume Closed Session	Motion by Trustee Spargo THAT the Board of Trustees return to a closed session. Chair Mywaart read the Motion. Carried 4:07 p.m.
24669	Pecuniary Conflict	Trustee O'Hara excused himself from the Board room due to a pecuniary conflict at 4:07 p.m.
24670	Reconvene Regular Board Meeting	Motion by Trustee Spargo THAT the Board of Trustees come out of the Closed Session and reconvene the regular Board Meeting. Chair Mywaart read the Motion. Carried 4:33 p.m.
24671	End of Pecuniary Conflict	Trustee O'Hara reentered the Board room at 4:33 p.m.
24672	7.0 Action Items 7.3 Submit ASBA Award Nominations	The Alberta School Board Association has two upcoming awards. The first is the School Board Innovation & Excellence Award, which is presented to the school board for its unique contributions to improving students' learning experiences. The nomination package is due on September 16, 2024. Chair Mywaart advised the Newcomer Kiosk may be submitted for this award. Recording Secretary advised that she also sent out the nomination form to principals and vice principals for any submissions they may have. These submissions are due May 15th. The second award is the Community Engagement Award, which is presented to a school board that has engaged its community during the previous school year. Superintendent Nutter advised that she is considering submitting a nomination package for the Dene Hand Games, which was organized with help from the Athabasca Tribal Council. Further discussion is required in the coming months.

24673	8.0 Information Reports 8.1 Public School Boards of Alberta Association (PSBAA) & Public School Boards Council (PSBC)	<p>Chair Mywaart advised that Trustee Setter attended the Public School Boards Council (PSBC) meeting on behalf of the Board and sent his accompanying notes. Besides his notes, Trustee Setter advised that there was a large discussion piece regarding election readiness and ensuring that the public is aware of the role of the trustee.</p> <p>PSBAA is also looking for some student-written land acknowledgements sent to them. The Board seeking to understand the reason and purpose of PSBAA request.</p> <p>Trustee O'Hara stated that the PSBC budget will be presented between now and June via video, which will explain the budget. The PSBC Executive Council is recommending a 5% increase in membership fees. This will be voted on by the membership at the Fall General Meeting.</p> <p>TASK: Trustee Setter will respond to PSBAA email (cc'ing Chair Mywaart) enquiring why they request student-written land acknowledgements.</p>
24674	8.0 Information Reports 8.2 Alberta School Boards Association (ASBA)	<p>Trustee Spargo attended the April 19th meeting and sent her notes to her fellow Trustees. The newest package for the upcoming Spring General Meeting will be sent out in early May. Some proposed bylaw changes will need to be discussed at the next Committee of the Whole.</p> <p>TASK: Recording Secretary to add the ASBA Spring General Package to the May 7th Committee of the Whole agenda.</p>
24675	8.0 Information Reports 8.3 Trustee Engagement	<p>Chair Mywaart reminded trustees to make use of the spreadsheet and fill out the work they do throughout the month.</p> <p>Trustee O'Hara gave an overview of the NSBA conference he attended April 6 - 8, 2024. One of the items shared from Rocky Mountain House (Wild Rose School Division) Trustee Orientation Package and the Division's potential to utilize some of their policies.</p> <p>TASK: Policies and teacher recruitment that Trustee O'Hara received from the conference to be shared with Superintendent Nutter and the Senior Leaders.</p>
24676	8.0 Information Reports 8.4 Superintendent of Schools	<p>Superintendent Nutter shared her report and advised Westwood Robotics left on April 24th to attend the Vex World Championship in Dallas, Texas. Report accepted by Trustees with a few questions asked and answered.</p> <p>TASK: Recording Secretary to add Westwood Robotics Donation to the May Committee of the Whole agenda.</p>
24677	8.0 Information Reports 8.4.1 Director of Inclusive Learning	<p>Superintendent Nutter shared the report from the Director of Inclusive Learning. Report accepted by Trustees as presented.</p>
24678	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	<p>Superintendent Nutter shared the report from the Director of Teaching and Learning. Report accepted by Trustees as presented.</p>
24679	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	<p>Assistant Superintendent Mitsopoulos shared her report with the Board. The Trustees accepted the report, with one question asked and answered.</p>
24680	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	<p>Assistant Superintendent Mitsopoulos shared the Director's report with the Board</p> <p>Report accepted by the Trustees.</p>
24681	8.0 Information Reports 8.4.5 Associate Superintendent of Business and Finance	<p>Associate Superintendent Kallal shared his report. The report was accepted by Trustees, with one question asked and answered.</p>
24682	9.0 Information & Correspondence 9.1 Ministry of Education - Cell Phone Survey	<p>Chair Mywaart advised that this survey from the Provincial Government has been sent out to parents. The survey deadline is scheduled for May 3rd. Survey LINK</p>

24683	10.0 Request for Information	There was none.
24684	Recess	Motion by Trustee O'Hara That the Board of Trustees recess and reconvene the Board meeting at 6:30 p.m. Chair Mywaart called the question. Carried 5:37
24685	Reconvene Regular Board Meeting	The Board of Trustees meeting reconvened at 6:31 p.m.
24686	11.0 Question Period	There was none.
24687	12:0 Spotlight on Students 12.1 Fort McMurray Christian School	The Fort McMurray Christian School presented an overview to the Board of their mission trip to San Francisco and Modesto, California, in collaboration with Youth With A Mission (YWAM). The primary goal of the mission trip was to provide students with an opportunity to serve communities in need, develop a deeper understanding of diverse societal issues, and incorporate Christian values of compassion and service into practical actions. Partnering with YWAM allowed the students to engage directly in meaningful community service activities while experiencing spiritual growth.
24688	12.0 Spotlight on Students 12.2 Timberlea Public School	Timberlea Public School showcased its distinctive extracurricular activities, inclusive initiatives, and a variety of clubs to the Board, all designed to support students' wide-ranging interests and abilities. Students spoke excitedly about offerings like the Timberlea Tech Academy, which empowers them to investigate the digital arena creatively while putting their learning into practice in real-world settings. They shared that the school consistently emphasizes building an inclusive space where students are encouraged to explore their passions, acquire new abilities, and cultivate community feeling through diverse clubs and programs.
24689	13.0 Division Showcase 13.1 Career Pathways	The Board hosted Director of Teaching & Learning Jen Quigley and CAREERS Coordinator Matthew Shewchuk to highlight Career Education within FMPSD. The presentation was a testament to the Division's dedication to cultivating the next generation of skilled, knowledgeable, and enthusiastic professionals. Through a blend of interactive learning opportunities, industry partnerships, and real-world applications, FMPSD sets a career education standard that empowers students as early as ECDP and Kindergarten to envision and work towards their future with ambition and optimism.
24690	Recess	Motion by Trustee Spargo THAT the Board of Trustees recess for a few moments: Chair Mywaart called the question. Carried 7:36 p.m.
24691	Reconvene Regular Board Meeting	The Board of Trustees reconvened at 7:47 p.m.
24692	14.0 Business Arising From Presentations & Delegations or Previous Meetings	There was none.
24693	15.0 Other Business	There was none
24694	16.0 Future Agenda Items	Trustee Spargo advised that she would be attending the Alberta School Councils Association conference and was advised of the type of report to prepare for the Board after her attendance. Reminder by Chair Mywaart that the Employee Recognition ceremony takes place on May 2nd, 2024 and the School Education Plans Presentations will be hosted at the Division office on May 14th & 15th, 2024.
24695	Adjournment	There being no further business, Motion by Trustee Setter THAT the Regular Board of Trustee meeting of April 24, 2024, be adjourned. Chair Mywaart read the motion. Carried at 7:52 p.m.

Board Chair: 
Linda Myrland (May 23, 2024 11:45 MDT)

Date: May 23, 2024

Secretary-Treasurer: Allan Kallal

Date: May 23, 2024









2024.04.24_MINUTES Board of Trustees Meeting

Final Audit Report

2024-05-23

Created:	2024-05-23
By:	Traci Towe (traci.towe@fmprsd.ab.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeHOOXVP4zhg-iXHriRxRwCzNrpuoxdKf

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