

MINUTES



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BOARD OF TRUSTEES MEETING

Date: Wednesday, January 24, 2024

Location: 231 Hardin Street, Central Board Room
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Time: 2:00 p.m.

In

Attendance:

Board Chair:
Vice-Chair:
Trustees:

Linda Mywaart
Jonathan Lambert
Malcolm Setter
Lorna Spargo
Jason Schulz
Angela Adams
Tim O'Hara

Superintendent of Schools:
Associate Superintendent, *Business & Finance*:
Assistant Superintendent, *HR & Administration*:

Annalee Nutter
Allan Kallal
Merrie-Rae Mitsopoulos

Recording Secretary:

Traci Towe

Regrets:

	ITEM	DISCUSSION
24531	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:03 p.m.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
24532	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Safety Moment	Superintendent Nutter provided the safety moment for those in attendance.
24533	3.1 Agenda	One request for an addition. Agenda Item 7.5 Board Evaluation Discussion.


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24534	3.2 Approve Agenda	Motion by Trustee Spargo THAT the Board of Trustees approves the Agenda with one addition. Chair Mywaart read the Motion. Carried 2:08 p.m.
24535	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24536	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of December 20, 2023. MOTION by Trustee O'Hara THAT the Board of Trustees adopt the minutes with one correction. Board Chair L. Mywaart read the Motion. Carried at 2:10 p.m.
24537	6.0 Closed Session	Motion by Trustee Adams THAT the Board of Trustees moves to the Closed Session of the meeting. Board Chair L. Mywaart read the Motion. Carried: 2:12 p.m.
24538	Reconvene Regular Board Meeting	MOTION by Trustee Spargo THAT the Board of Trustees come out of the Closed Session and reconvene the Regular Board Meeting at 3:40 after a short recess. Board Chair Mywaart read the Motion. Carried 3:26 p.m. Reconvened at 3:42 p.m.
	Comment	Trustee Lambert left the Board room (virtually) at 3:27 p.m.
24539	7.0 Action Items 7.1 Board Work Plan	Standing action item on the Agenda. Chair Mywaart reviewed the Board's Work Plan for January, with the only task being the Stakeholder Engagement to Inform the Budget and Calendar.
24540	7.0 Action Items 7.2 Stakeholder Engagement to Inform Budget and Calendar.	Chair Mywaart advised the Board that an email had been sent from Superintendent Nutter regarding various available dates for calendar consultations and further advised that a Thought Exchange will be going out to stakeholders on January 25, 2024. This is an opportunity for the Board to receive feedback on next year's calendar from Division Leaders, ATA, CUPE, and Networks. As well as thoughts about the Budget from all stakeholders. TASK: Trustees to advise Superintendent Nutter of their preferred dates for the Stakeholder Engagement about the calendar.
24541	7.0 Action Items 7.3 Field Trip Recommendations.	Superintendent Nutter advised there were four field trip recommendations for international travel during the spring break. Superintendent Nutter reviewed all the applications before the Board meeting to ensure all the information was provided, that the criminal records were completed for chaperones and that all of the letters were completed. Superintendent Nutter also advised that this is the final approval, as the approval in principle was granted a few months ago.
24542	7.0 Action Items 7.3.1 École McTavish High School	The trip planned for students is called "Cuisine and Culture in Northern Italy" and is organized by EF Educational Tours. The tour lasts 12 days and focuses on Culture, Architecture, History, and Cuisine in Italy. Students will be able to visit Milan, Bologna, Cinque Terre, Florence, and Rome. They will experience the culture and culinary scene in these locations. One of the main points of focus on the tour is experiencing the unique gastronomy of Northern Italy and how it relates to culture. In addition, the grades 10-12 Social Studies Program of Studies includes components of global citizenship and understanding the citizenship and identity of cultures and communities. Motion by Trustee O'Hara That the Board of Trustees approve École McTavish to travel to Northern Italy from April 9 - 20, 2024 to participate in a "Cuisine & Culture in Northern Italy field trip. Chair Mywaart read the Motion . Carried 3:47 p.m.

24543	7.0 Action Items 7.3.2 Westwood High School	<p>The purpose of the trip is to provide students with an opportunity to travel to countries and experience some of the concepts discussed in Social Studies classes from grade 7 to grade 12. It will blend classroom and experiential learning and provide students with new perspectives and life skills for the future. Students will benefit academically and socially through international student travel by means of increased exposure to a variety of cultures and people.</p> <p>Additional benefits include:</p> <ul style="list-style-type: none"> ● Fostering a love of adventure and travel and promoting the idea of lifelong learning ● Promoting cultural awareness and independent critical thinking skills in a safe and caring environment ● Cross-curricular learning elements through art, athletics, history and cuisine <p>Motion by Trustee Spargo That the Board of Trustees approve Westwood High to travel to Dublin/London/Paris from April 10 - 21, 2024 to provide an opportunity to travel and to experience some of the concepts that were discussed in Social Studies classes.</p> <p>Chair Mywaart read the Motion. Carried 3:48 p.m.</p>
	Comment	Board elected to move to Item 7.3.4 as further clarification was needed for Agenda Item 7.3.3.
24544	7.0 Action Items 7.3.4 Westwood High School	<p>The purpose of the trip is to provide students with fostering the teamwork and relationship a sports team already has and needs to be successful; this trip provides even more opportunities for the student's individual development and growth</p> <p>In conjunction of their Social Studies, Sciences and Physical Education programs, students will:</p> <ul style="list-style-type: none"> ● Extend their knowledge of differing cultures as they will personally be experiencing the Hawaiian ways of life. ● Extend their knowledge of differing biospheres and organisms as they will personally be experiencing Hawaiian marine life, sea parks, zoos, and distinct land formations. ● Extend their knowledge of enjoyable physical activities, as they will participate in volleyball tournaments with a different calibre of competition, as well as view other sports and daily ways of being actively involved that are native to the Hawaiian culture. <p>Motion by Trustee O'Hara That the Board of Trustees approve Westwood High to travel to Honolulu, Hawaii from April 11 - 19, 2024 to provide an opportunity to travel for a Volleyball Sport Tour.24</p> <p>Chair Mywaart read the Motion. Carried 3:53 p.m.</p>
24545	7.0 Action Items 7.3.3 Fort McMurray Christian School.	<p>The purpose of the trip is to provide students with a blend of touring and missions work. It aligns to the Junior High Program of Studies for Social Studies and provides the opportunity to:</p> <ul style="list-style-type: none"> ● Value the diversity, respect the dignity and support the equality of all human beings ● Demonstrate social compassion, fairness and justice ● Recognize and responsibly address injustices as they occur in their schools, communities, Canada and the World <p>The trip equips all students with a Christ-centered education that fosters spiritual growth, academic excellence and servant leadership, preparing them to fulfill their God-given potential to make a lasting impact in the world.</p> <p>Motion by Trustee O'Hara That the Board of Trustees approve Fort McMurray Christian School to travel to San Francisco & Modesto, CA April 12/13 - 20/21, 2024 to provide an opportunity to travel and participate in missions-oriented work.</p> <p>Superintendent Nutter will confirm if the dates will range from April 12 - 20th, 2024 or April 13 - 21st, 2024.</p> <p>Chair Mywaart read the Motion. Carried 3.54 p.m.</p>
	Comment	Trustee O'Hara recused himself from Action Item 7.3 due to pecuniary conflict. Trustee O'Hara left the Board room at 3:54 p.m.





24546	7.0 Action Items 7.3 Christina Gordon & Dave McNeilly Catchment	Associate Superintendent Kallal brought a recommendation to the Board to change the school attendance areas for the 2024 - 2025 school year. Questions were asked/answered by the Board. Questions included transportation/bussing and whether families could send their children to either/or Christina Gordon or Dave McNeilly Public Schools. Motion by Trustee Spargo THAT The Board of Trustees approve the proposed changes to Christina Gordon and Dave McNeilly's school attendance areas for the 2024 - 2025 school year. Chair Mywaart read the Motion . Carried: 4:05 p.m.
	Comment	Trustee O'Hara re-entered the Board room at 4:06 p.m
24547	8.0 Information Reports 8.1 PSBAA (including PSBC)	Chair Mywaart advised that the next Public School Boards Council (PSBC) meeting is February 8th & 9th. She will be attending. Chair Mywaart has sent out the agenda to the trustees. If any Trustee wants to submit feedback/questions for that meeting, please submit to Chair Mywaart. Trustee Spargo has questions about an item on the PSBC agenda. Chair Mywaart suggested this be added to February's Committee of the Whole. TASK: PSBC agenda item to be added to February 6, 2024 Committee of the Whole..
24548	8.0 Information Reports 8.2 ASBA (Including Zone %)	Trustee Spargo advised the Zone % meeting was held on January 19th with the next one being on February 23rd. At this meeting, there will be a 90-minute session where ASBA will host a presentation on budget assumptions and sustainability. All trustees are welcome to this engagement piece, if they wish to attend. All Board Chairs have specifically been invited. Chair Mywaart asked the Board if anyone had an objection to her attending the February 23rd meeting along with Trustee Spargo. The Board was agreeable to this.
24549	8.0 Information Report 8.3 Trustee Engagement Report	Chair Mywaart reviewed this month's Trustee Engagement report .
24550	8.0 Information Reports 8.4 Superintendent Report	Superintendent Nutter shared her report . Report accepted by Trustees with two questions asked and answered.
24551	8.0 Information Reports 8.4.1 Director of Inclusive Education	Superintendent Nutter shared the report from the Director of Inclusive Learning. Report accepted by Trustees.
24552	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	Superintendent Nutter shared the report from the Director of Teaching & Learning and also stated that Director Quigley attended the Social Studies curriculum meeting on January 23rd. It was reported that some subjects are challenging to put in the curriculum. For example, the subject of taxes for grade two's and for grade one's to know geography: all the continents, oceans, river systems etc. Report accepted by Trustees. Chair Mywaart advised that Board Chairs were invited to the curriculum meeting; however, she was unable to attend due to a prior commitment. Chair Mywaart stated that the Board Chair from the Catholic School Board would share her notes from that meeting.
24553	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	Superintendent Nutter shared Assistant Superintendent Mitsopoulos' report with the Board as she was away on a recruiting tour. It was noted that Assistant Superintendent Mitsopoulos was not able to attend the Career Fair at the University of British Columbia due to poor weather conditions. Report accepted by Trustees with one question asked and answered.
	Comment	Trustee Lambert entered the Board Room at 4:27 p.m.
24554	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Superintendent Nutters shared the Director's report with the Board Report accepted by Trustees. Chair Mywaart asked when PLF survey results would be shared with the Board. Superintendent Nutter advised these will be shared at the February Committee of the Whole


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		Meeting. TASK: PLF survey results to the Board at February's Committee of the Whole, along with mental health data by Director Shelley-Lewis.
24555	8.0 Information Reports 8.4.5 Associate Superintendent of Business & Finance	Associate Superintendent Kallal shared his report. Report accepted by Trustees with a few questions asked and answered in regard to aging equipment and racquet ball courts at Westwood High.
24556	9.0 Information & Correspondence	There was none.
24557	10.0 Request for Information	There was none.
24558	Recess	Motion by Trustee Spargo THAT the Board of Trustees recess and reconvene the Board meeting at 6:30 p.m. Chair Mywaart read the Motion. Carried 5:03 p.m.
24559	Reconvene Board of Trustee Meeting	The Board of Trustee meeting reconvened at 6:31 p.m.
	Safety Moment	Superintendent Nutter provided a safety moment for those in the gallery.
24560	12:0 Spotlight on Students 12.1 Walter & Gladys Hill	Walter and Gladys Hill shared their "Leader in Me" school initiatives. The following were highlighted: <ul style="list-style-type: none"> ● Recess Leaders ● Lighthouse Leaders ● Assembly Leaders ● Newsletter Leaders ● Intramural Leaders <p>The Board was incredibly impressed with the leadership of these students and the amazing initiatives the school was taking.</p>
24561	12.0 Spotlight on Students 12.2 Dr. Clark Public School	Dr. Clark shared how they practiced inclusivity. The Skills VIP program offers a teacher and full-time educational assistant. They have smaller class sizes and use a mixture of whole class, small group and individualized instruction to guide learning. Dr. Clark's goals of the program are to provide academic and pro-social skills to assist students in maximizing their personal learning potential in an academic setting and to build a culture where students are excited to come to school and build their confidence while learning. The Board was especially proud of the students who presented to the Board along with the program that they attended.
24562	13.0 Division Showcase 13.1 Gary McPherson Leadership Award	Ms. Karla Power was recognized for winning the Premier's Council on the Status of Persons with Disabilities Gary McPherson Leadership Award for her work in enriching the lives of persons with disabilities.
24563	13.0 Division Showcase 13.2 Newcomer Kiosk Pilot	The Board unveiled the pilot of FMPSD's Newcomer Kiosk. The kiosk is a fully interactive screen detailing general information about FMPSD, programs, and the 16 schools, all the while providing this information in over 40 languages. The kiosk is set to debut on February 3rd at the Multicultural Association of Wood Buffalo's Multicultural Expo (hosted at MacIsland). The Newcomer Resource Centre featured in the kiosk is live and will be piloted at Composite High School and Dr. K.A Clark School starting February 5th, 2024.
24564	14.0 Business Arising From Presentations & Delegations or Previous Meetings	There was none.

24565	15.0 Other Business	There was none
24566	16.0 Future Agenda Items	There were none.
24567	Recess	Motion by Trustee Spargo THAT the Board takes a quick recess so that photos could be taken of the Spotlight on Student classes and the award recipient. Chair Mywaart read the Motion. Carried 7:18 p.m.
24568	Adjournment	There being no further business, Motion by Trustee Setter THAT the Regular Board of Trustee meeting of January 24, 2024, be adjourned. Chair Mywaart read the motion. Carried at 7:28 p.m.

Board Chair: 
[Linda Mywaart \(Feb 22, 2024 20:16 MST\)](#)

Date: Feb 22, 2024

Secretary-Treasurer: 
[Allan Kallal \(Feb 23, 2024 07:45 MST\)](#)

Date: Feb 23, 2024









2024.01.24_MINUTES Board of Trustees Meeting (1)

Final Audit Report

2024-02-23

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