

# MINUTES



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## BOARD OF TRUSTEES MEETING

**Date:** Wednesday, April 19, 2023

**Location:** 231 Hardin Street, Central Board Room  
\*Division Office is a scent-free environment\*

**Time:** 2:00 p.m.

**In Attendance:**

Board Chair:  
Vice-Chair:  
Trustees:

**Linda Mywaart**  
**Angela Adams**  
**Malcolm Setter**  
**Lorna Spargo**  
**Tim O'Hara**  
**Jason Schulz**  
**Jonathan Lambert**

Superintendent of Schools:  
Associate Superintendent, *Business & Finance*:  
Assistant Superintendent, *HR & Administration*:

**Annalee Nutter**  
**Allan Kallal**  
**Merrie-Rae Mitsopoulos**

Recording Secretary:

**Traci Towe**

Regrets:


	ITEM	DISCUSSION
24253	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:06 p.m.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Comment	Vice Chair Adams entered the Board Room at 2:09 p.m. and Trustee Schulz at 2:10 p.m.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24254	3.1 Agenda	Agenda accepted as presented.

24255	3.2 Approve Agenda	Motion by Trustee Spargo <b>THAT the Board of Trustees approves the Agenda as presented.</b>  Chair Mywaart read the question. <b>Carried 2:12 p.m.</b>
24256	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24257	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of March 22, 2023.  MOTION by Trustee Setter <b>THAT the Board of Trustees adopt the minutes with three corrections.</b> Board Chair L. Mywaart read the Motion. <b>Carried at 2:16 p.m.</b>
24258	6.0 Closed Session	Motion by Trustee O'Hara <b>THAT the Board of Trustees moves to the Closed Session of the meeting.</b>  Board Chair L. Mywaart read the Motion. <b>Carried: 2:16 p.m.</b>
24259	Reconvene Regular Board Meeting	MOTION by Trustee Spargo <b>THAT the Board of Trustees come out of the closed session and reconvene the regular board meeting at 3:40 p.m.</b>  Board Chair Mywaart read the Motion. <b>Carried 3:30 p.m.</b>
	Comment	Back in session at 3:41 p.m.
24260	7.0 Action Items 7.1 Board Work Plan	Chair Mywaart reviewed the Board Work Plan.
24261	7.0 Action Items 7.2 Locally Acquired Courses	Motion by Trustee O'Hara <b>That the Board of Trustees approve the requisition of locally acquired courses for use by École McTavish High School, Westwood Community High School, Fort McMurray Composite High School and Frank Spragins High School beginning the first semester of the 2023-2024 school year. The material and resources for each course will be as per each course outline.</b>  Superintendent Nutter reviewed this recommendation with the Board and advised that each year the Division can either acquire courses from other Divisions and/or create their own locally developed courses. These can be core or option courses and allows teachers to be innovative. These courses have to be approved by the Minister of Education, and once the Minister approves, the Board then has to approve the use of these courses for the Division.  Questions/asked and answered.  Chair Mywaart read the Motion. <b>Carried: 3:50 p.m.</b>
24262	7.0 Action Items 7.3 Westwood Travel - Dublin, London, Paris	Motion by Trustee Lambert <b>THAT the Board of Trustees approve in principle, Westwood Social Studies students to travel to Dublin, London &amp; Paris from April 10th - April 21st, 2024.</b>  Superintendent Nutter outlined the upcoming requested travel for Westwood students. Discussion amongst the Trustees in regard to this travel as well as future travel requests in regard to liability. This is to be discussed at a future Committee of the Whole Meeting.  <b>TASK: Discussion amongst Trustees in regard to liability insurance for when parents travel to out of country trips with students. Recording Secretary to place on Committee of the Whole "Parking Lot."</b>  Chair Mywaart read the Motion. <b>Carried: 4:10 p.m.</b>
	Comment	Trustee O'Hara removed himself from the Board room due to pecuniary interest at 4:11 p.m.
24263	7.0 Action Items 7.4 2024/2025 Calendar	Motion by Trustee Setter <b>THAT the Board of Trustees approve the 2024/2025 MAJOR BREAKS in Division Calendar as presented with 195 Operational days.</b>


		<p>Assistant Superintendent Mitsopoulos presented the calendar for 2024/2025 showing the major breaks only. This will advise staff and parents of the major breaks so they plan accordingly. Ms. Mitsopoulos advised that she consulted with the sister Division, school admin, the ATA local &amp; CUPE union, as well as parents through the Thought Exchange.</p> <p>Questions/comments were asked and answered.</p> <p>Chair Mywaart read the question. <b>Carried: 4:24 p.m.</b></p>
	Comment	Trustee O'Hara returned to the Board room at 4:25 p.m.
24264	8.0 Information Reports 8.1 PSBAA (including PSBC)	<p>Trustee O'Hara provided an update and stated that the week prior he attended the PSBC meeting and these highlights were sent out to the Board on April 18, 2023. Discussions surrounding the following topics:</p> <ul style="list-style-type: none"> <li>● Recruitment;</li> <li>● Upcoming election;</li> <li>● Budget (this will be presented in August at the AGM);</li> <li>● Request for an increase in membership fees, and;</li> <li>● The practicality of discontinuing Zoom meetings.</li> </ul> <p>Trustee O'Hara also advised PSBC would like to hold a session regarding the proposed ASBA bylaws before the start of the ASBA Spring meeting.</p>
24265	8.0 Information Reports 8.2 ASBA (Including Zone %)	<p>Trustee Spargo advised there have been no meetings since the March 17, 2023 meeting. A reminder to Trustees of the upcoming May 1st meeting. This will be where position statements as well as any emergent items, will be discussed before the Fall general meeting.</p> <p>Prior to May 9th, the Committee of the Whole meeting, the Board will have a one-hour discussion of the proposed ASBA bylaw revisions.</p> <p>Trustees were encouraged to attend the virtual May 1st, 2023 meeting.</p>
24266	8.0 Information Report 8.3 Trustee Engagement Report	Chair Mywaart reviewed this month's Trustee Engagement report with all.
24267	8.0 Information Reports 8.4 Superintendent Report	<p>Superintendent Nutter shared her report with the Trustees.</p> <p>Report accepted by Trustees with questions asked and answered.</p>
24268	8.0 Information Reports 8.4.1 Director of Inclusive Education	<p>Superintendent Nutter shared the report from the Director of Inclusive Learning.</p> <p>Report accepted by Trustees with questions asked and answered, along with a discussion in regard to recruiting.</p>
24269	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	<p>Superintendent Nutter shared the report from the Director of Teaching &amp; Learning.</p> <p>Report accepted by Trustees.</p>
24270	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared her report with the Board. Report accepted by Trustees.
24271	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared the Director's report with the Board. Report accepted by Trustees.
24272	8.0 Information Reports 8.4.5 Associate Superintendent of Business & Finance	Associate Superintendent Kallal shared his report. Report accepted by Trustees.

24273	9.0 Information & Correspondence	There was none.
24274	10.0 Request for Information	There was none.
24275	Recess	Motion by Trustee Spargo <b>THAT the Board of Trustees recess and reconvene the Board meeting at 6:30 p.m.</b>  Chair Mywaart read the Motion. <b>Carried 5:38 p.m.</b>
24276	Reconvene Board of Trustee Meeting	The Board of Trustee meeting reconvened at 6:30 p.m.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24277	12:0 Spotlight on Students 12.1 Walter & Gladys Hill	Walter & Gladys Hill shared their PEAK Multi Sports Academy. The academy consisted of: <ul style="list-style-type: none"> <li>• Drama</li> <li>• Tynker - students learn coding skills including game &amp; web design, animation and robotics</li> <li>• French as a second language</li> <li>• Art - using a variety of mediums</li> <li>• Mindfulness - students develop strategies for self-regulation including breathing strategies, positive self-talk, collaborative games and daily yoga.</li> <li>• Guitar</li> </ul> The students shared their experiences with these six courses and what they enjoyed about their academy.
24278	12.0 Spotlight on Students 12.2 Christina Gordon	Christina Gordon highlighted how they were a Leader in Me school and gave an overview of the following leadership opportunities: <ul style="list-style-type: none"> <li>• Library</li> <li>• Family Night</li> <li>• Monthly Newsletter leaders (six newsletters have been created thus far this year and are also published in Urdu &amp; Arabic to celebrate diversity at their school.</li> <li>• Morning</li> <li>• Playground</li> <li>• Gardening</li> <li>• Breakfast</li> <li>• Assembly</li> <li>• Recycling</li> <li>• Lunch &amp; Hot Lunch</li> <li>• Cougar Cave</li> <li>• Inclusive Music</li> <li>• Announcements</li> </ul>
24277	13.0 Division Showcase 13.1 TAFI Winner	This month's TAFI winner was Ms. Lezley Hiebert from Timberlea School.
24279	13.0 Division Showcase 13.2 Aspirations in Computing Educator Award	Ms. Said El Mejdani & Ms.Tochi Okoro were two of the 1000 people who were recipients of this award. The Aspirations in Computing Educator award "identifies exemplary formal and informal educators who play a pivotal role in encouraging 9th-12th grade women, genderqueer, or non-binary students to explore their interest in computing and technology. Rather than being a teaching award, this award honours those who work inside and/or outside of classroom spaces to advocate for gender equity in computing by providing educational opportunities that are inclusive to--and supportive of-- women, genderqueer, and non-binary students."
24280	13.0 Division Showcase 13.3 RARA Winners	The Regional Aboriginal Recognition Awards were given out on February 11th, 2023. Two students, Anna Mercredi from Walter & Gladys Hill and Evander Loo from École Dickinsfield, were recipients of the Junior Achievement award.
24281	13.0 Division Showcase 13.4 Lincoln Alexander School Essay Winners	To celebrate Black History Month the RMWB hosted the Lincoln Alexander School Essay competition. This competition was open to all students in elementary, junior and senior high school students within the RMWB. The following students were awarded:

		<p><u>Grades 4 - 6</u>  2nd Place - Abiha Anjum (FMIS - Grade 6)  3rd Place - Kai Torkkeli (Ecole Dickinsfield - Grade 4)  Concession - Samara Jamal (Ecole Dickinsfield - Grade 6)</p> <p><u>Topic Question - Grades 7 - 9</u>  1st Place - Amarachi Okoro (FMCS - Grade 8)  2nd Place- Toyosi Adeleye ( Westwood - Grade 8)  3rd Place - Taha Ahmad (Westwood - Grade 9)</p> <p><u>Topic Question - Grades 10 - 12</u>  1st Place - Afeefa Ahmad (Westwood - Grade 12)  Concession - Esther Okorie (Westwood - Grade 10)</p>
24282	13.0 Division Showcase 13.5 Spelling Bee Winners	<p>The Spelling Bee took place on April 1st, 2023. The following students won at this year's Spelling Bee:</p> <p>Hiba Ali - Fort McMurray Islamic School  Shreyosi Bairagi - Westwood Community Highschool  Rayan Ahmad - Fort McMurray Islamic School  Aayan Ahmad - Fort McMurray Islamic School</p> <p>Hiba Ali &amp; Aayan Ahmad will both be going to the <u>National</u> Spelling Bee.</p>
24283	14.0 Business Arising From Presentations & Delegations or Previous Meetings	There was none.
24284	15.0 Other Business	There was none.
24285	16.0 Future Agenda Items	There was none.
24286	Adjournment	<p>There being no further business, MOTION by Trustee Spargo <b>THAT the Regular Board of Trustee Meeting of April 19, 2023, be adjourned.</b></p> <p>Chair Mywaart read the motion. <b>Carried at 7:14 p.m.</b></p>

Board Chair:   
Linda J Mywaart (May 30, 2023 14:37 MDT)

Date: May 30, 2023

Secretary-Treasurer:   
Allan Kallal (Jun 1, 2023 11:18 MDT)

Date: Jun 1, 2023










# 2023.04.19\_MINUTES Board of Trustees Meeting

Final Audit Report

2023-06-01

Created:	2023-05-25
By:	Traci Towe (traci.towe@fmprsd.ab.ca)
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