

MINUTES



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BOARD OF TRUSTEES MEETING

Date: Wednesday, February 15, 2023

Location: 231 Hardin Street, Central Board Room
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Time: 2:00 p.m.

In

Attendance:

Board Chair:
Vice-Chair:
Trustees:

Linda Mywaart
Angela Adams
Malcolm Setter
Lorna Spargo
Tim O'Hara
Jason Schulz
Jonathan Lambert

Superintendent of Schools:
Associate Superintendent, *Business & Finance*:
Assistant Superintendent, *HR & Administration*:

Annalee Nutter
Allan Kallal
Merrie-Rae Mitsopoulos

Recording Secretary:

Traci Towe

Regrets:

	ITEM	DISCUSSION
24181	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:01 p.m.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
24182	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24183	3.1 Agenda	One revision to the Agenda. Trustee Spargo requested that Networks be added. Trustee O'Hara requested that the information pieces be completed before the Action Items. This was accommodated and the Networks conversation was added to Agenda Item 7.4.

24184	3.2 Approve Agenda	Motion by Trustee Spargo THAT the Board of Trustees approves the Agenda with one addition. Chair Mywaart read the question. Carried 2:08 p.m.
24185	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24186	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of January 25, 2023. MOTION by Trustee Adams THAT the Board of Trustees adopt the minutes as presented Board Chair L. Mywaart read the Motion. Carried at 2:09 p.m.
24187	6.0 Closed Session	Motion by Trustee O'Hara THAT the Board of Trustees moves to the Closed Session of the meeting. Board Chair L. Mywaart read the Motion. Carried: 2:10 p.m.
24188	Reconvene Regular Board Meeting	MOTION by Trustee Adams THAT the Board of Trustees come out of the closed session and reconvene the regular board meeting at 2:55 p.m. Board Chair Mywaart read the Motion. Carried 3:02 p.m.
24189	7.0 Action Items 7.1 Sports School Presentation - Time Specific 3:00 p.m.	Mr. Tom Keca shared a presentation about adding a sports school to the Division. Mr. Keca advised that there was a conversation four years earlier with previous Superintendent Doug Nicholls. Mr. Keca stated that Mr. Greg Walsh,(CEO of Mac Island) has given a letter of support and is offering as much classroom space as is needed and that Mac Island wants to be involved in this venture. There was a question-and-answer period between Mr. Keca and the Board in regard to how the program would run, the costs involved and various other dynamics. Mr. Keca was instructed to return to the Board with a Business Plan. Mr. Keca was thanked for his presentation and information and left the Board room at 3:51 p.m.
	Comment	At the request of Trustee O'Hara; the Board went to the Information Items of the Agenda.
24190	8.0 Information Reports 8.1 PSBAA (including PSBC)	Trustee O'Hara sent a summary to all Trustees. Trustee O'Hara also mentioned that PSBAA did adopt their strategic plan, and the stance of PSBAA in regard to political engagement is only to invite the Government in power to the AGM. However, if the Opposition parties request to meet with PSBAA, they will do so. Clarifying question from one of the Trustees that only the current government in power will be able to attend the AGM? Answer: PSBAA is not allowing the opposition government to speak at the AGM. Discussion amongst the Board in regard to this stance from PSBAA. Trustee O'Hara also stated that the AGM would follow the ASBA AGM; The Truth & Reconciliation book was shared with the Board; Finally, three reports were emailed to the Trustees.
24191	8.0 Information Reports 8.2 ASBA (Including Zone 3)	Trustee Spargo had nothing to add from the February 24th meeting. If any Trustee wants any information to go to the next 2/3 meeting to inform Trustee Spargo. Meetings are still in a hybrid form, so any Trustee can attend virtually. ASBA will be speaking about their governance and bylaws at the March Meeting.
24192	8.0 Information Reports 8.4 Superintendent Report	Superintendent Nutter shared her report with the Trustees. A question was asked from the Board if a Diversity, Equity & Inclusion presentation would be shared with them. Superintendent Nutter advised that she is unsure who she could ask to do the presentation. If she could possibly find someone to present, she

		<p>felt that a Committee of the Whole meeting would be more appropriate so the students felt safe sharing their thoughts and were not in the public eye.</p> <p>Superintendent Nutter also advised that she is working with a subject expert and perhaps at the March Board meeting can provide an update but that final report will not be completed. Possibly use some of the Student Advisory Council questions with the DEI group.</p> <p>Chair Mywaart asked that it is shared with the Board first and that April would be a good time to share it with them due to the items on the Board Work Plan.</p> <p>It was mentioned that if presented to the Board in April, it does not give any time to share with the Networks group. A suggestion was that Superintendent Nutter could do a special presentation and share with the Division Leaders to share with their staff.</p> <p>Superintendent Nutter also shared with the Board that Westwood High had to change the graduation date due to the venue not being available. The date has changed from June 24th to June 30th.</p> <p>Report accepted by Trustees with questions asked and answered.</p> <p>TASK: Recording Secretary to change the date in the Trustee Calendar to June 30th for Westwood's graduation date.</p>
24193	8.0 Information Reports 8.4.1 Director of Inclusive Education	<p>Superintendent Nutter shared the report from the Director of Inclusive Learning. It was noted that there had been a decrease in stress levels for teachers at home and in the workplace.</p> <p>Report accepted by Trustees with questions asked and answered.</p>
24194	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	<p>Superintendent Nutter shared the report from the Director of Teaching & Learning. It was noted that the survey for the AERR has been sent out and this has been extended to March 17th.</p> <p>Report accepted by Trustees.</p>
24195	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	<p>Assistant Superintendent Mitsopoulous shared her report with the Board. Report accepted by Trustees.</p>
24196	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	<p>Superintendent Nutter shared the Director's report with the Board. Report accepted by Trustees.</p>
24197	8.0 Information Reports 8.4.5 Associate Superintendent of Business & Finance	<p>Associate Superintendent Kallal shared his report. Report accepted by Trustees.</p>
	Comment	<p>Trustee O'Hara excused himself from the meeting due to pecuniary conflict. Trustee O'Hara left the Board room at 4:22 p.m.</p>
24198	7.0 Action Items 7.2.1 Review Stakeholder Engagement to Inform Budget & Calendar Priorities	<p>Superintendent Nutter advised that the newest Thought Exchange was launched on January 23, 2023. The thoughts shared are used to inform the Division and create further discussions. The Thought Exchange has closed and the following information was shared:</p> <ul style="list-style-type: none"> ● 732 participants ● 17,000 ratings ● Level of Support was the highest ranking for parents, staff and students. ● Second highest ranking was the level of options available. ● The overall themes were: Programs & Learning; Supports, Class Sizes and Teacher workload. <p>Superintendent Nutter will send a package to the Trustees for their information.</p> <p>The Board asked questions surrounding class sizes, and the following recommendations were given:</p> <ul style="list-style-type: none"> ● Set up a meeting with the Minister of Education; ● Task Advocacy Committee to compose a letter to the Minister





		TASK: Recording Secretary to add correspondence to Minister for the next Advocacy Committee agenda.
24199	7.0 Action Items 7.2.2 Approve Annual Fees for Instructional Resources, Transportation & Tuition	<p>Annually, the Board reviews fees to support the budget and registrations for the new school year. The following was presented to the Board:</p> <ul style="list-style-type: none"> • Student transit fees will increase to \$51.25 in September to align with RMWB's increase; • PEAK's new Elite Volleyball will cost students \$400 per term. All other PEAK fees remain the same. • Tuitions, ECDP and Reggio remain the same. <p>Motion by Trustee Spargo THAT the Board of Trustees approves the proposed amendments to fees and tuition for the 2023/2024 school year.</p> <p>Discussion amongst the Board as well as questions asked and answered.</p> <p>Chair Mywaart read the Motion. Carried: 5:02 p.m.</p>
24200	7.0 Action Items 7.2.3 Review Budget Assumptions	<p>Associate Superintendent Kallal reviewed his department's budget assumptions with the Board prior to the government budget announcement on February 28th.</p> <p>Discussion amongst the Board in regard to the assumptions. Associate Superintendent Kallal was tasked with gathering data from Finance and other departments in regard to inflation costs (ie: for supplies and materials). This data will be used to have conversations with MLAs and the Minister.</p> <p>TASK: Associate Superintendent Kallal to gather data on inflation costs amongst the Division.</p>
24201	7.0 Action Items 7.2.4 Review Calendar Assumptions	<p>Assistant Superintendent Mitsopolous reviewed the two draft calendars with the Board and shared that she met with the Catholic School board regarding their PLF dates. FMPSD will have 13 PLFs, while our sister division will have 16.</p> <p>Extensive discussion amongst the Trustees in regard to Professional Learning days. Assistant Superintendent Mitsopolous was asked to send copies of the two draft calendars to all the Trustees.</p> <p>Further calendar updates and discussion will be held at the March 7th, Committee of the Whole meeting.</p> <p>TASK: Assistant Superintendent Mitsopolous to send all Trustees copies of the draft calendars.</p>
24202	7.0 Action Items 7.2.5 Review Investment Parameters	<p>Associate Superintendent Kallal reviewed the investment parameters under AP 504 with the Board and stated there are no proposed changes.</p> <p>Information report accepted with no questions.</p>
24203	7.3 Action Item - Audit & Finance Committee	<p>The Audit & Finance Committee met on February 9th, and the minutes from that meeting were shared with the Board.</p> <p>The Committee is recommending the reappointment of auditors for the current fiscal year. The Committee also reviewed the powers and duties set out in Board Policy 8, and no changes are requested to the Board.</p> <p>The committee also reviewed the second of the third interim financial reports, which were also shared with the Board.</p>
24204	7.3.1 Action Item - Appoint Division Auditor	<p>As per the recommendations of the Audit & Finance Committee above, a discussion was had surrounding the reappointment of Meyers Norris Penny (MNP) as the Division's Auditors for the 2022 - 2023 fiscal year, then 2023 Pension Audit and Winter 2024 School Audits.</p> <p>Motion by Trustee Adams THAT the Board of Trustees appoints the firm of Meyers Norris Penny (MNP) as the Division's Auditors for the 2022 - 2023 fiscal year, the 2023 Pension Audit and Winter 2024 School Audits.</p> <p>Chair Mywaart read the motion. Carried at 5:56 p.m.</p>
24205	7.4 Networks Committee	<p>Trustee Spargo wished to quickly review with the Board the last meeting with the Networks group and to inform the Board there was quite a bit of feedback in regard to the calendar. The Agenda has been</p>

		finalized for the March Joint Networks meeting. Trustee Spargo was asking the Board to review the agenda and if they had any questions or comments to advise the Networks Committee as soon as possible so the agenda can be sent out on Friday.
24206	Recess	Motion by Trustee Spargo THAT the Board of Trustees recess and reconvene the Board meeting at 6:30 p.m. Chair Mywaart read the Motion. Carried 5:58 hours.
24207	Reconvene Board of Trustee Meeting	The Board of Trustee meeting reconvened at 6:32 p.m.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
	Comment	9.0 Information and Correspondence & 10.0 Request for Information to follow the Spotlight on Students & Division Showcase agenda items.
24208	12:0 Spotlight on Students 12.1 Greely Road Public School & Fort McMurray Islamic School	Greely Road and Fort McMurray Islamic School presented a range of exciting initiatives to the Board. Such initiatives included: <ul style="list-style-type: none"> • Student Government; • Sports teams; • Sustainable Art Club; • Space Academy; <p>The Board was also presented with Rec N' Tech, an enrichment program where FMIS junior high leaders partner up with Greely Road Students to nurture long-lasting collaborative efforts while providing great leadership opportunities for those involved.</p> <p>3d printed projects were also on display, VEX robot models, and solar-powered miniature homes! LINK to their presentation.</p>
24209	13.0 Division Showcase 13.1 TAFI Winner	No TAFI winner for the month of February.
24210	13.0 Division Showcase Queen's Platinum Jubilee Medalists	Superintendent Nutter was pleased to announce that two people from the Division were the proud recipients of the Queen's Platinum Jubilee Award. The Queen Elizabeth II's Platinum Jubilee Medal will be awarded to 7,000 Albertans throughout 2022 in recognition of their significant contributions to the province. In order to receive this award you have to be nominated. MLA Tany Yao nominated both Chair Mywaart & Mr. El Mejdani for their contributions to the RMWB. Board Chair Mywaart and Said El Mejdani from Westwood High were acknowledged with a certificate from the Board for their accomplishment. Congratulations to both! LINK to the nominations.
24211	Recess	Motion by Trustee Setter THAT the Board of Trustees recess to allow the Board a few moments to have pictures taken with the students and Division Showcase winners as well as to allow members of the viewing gallery to exit if they so wish. Chair Mywaart read the Motion. Motion Carried 7:09 p.m.
24212	Reconvene Regular Board Meeting	The Regular Board meeting was back in session at 7:19 p.m.
24213	9.0 Information & Correspondence	Chair Mywaart advised the Board that she had previously shared a letter from Elk Island Public Schools to Minister La Grange. This was an information letter addressing the issue of inflation and how it was impacting nutrition programs. The Board decided that data should be compiled so they may write their own letter to the Minister regarding inflation and how it is impacting the Division and the families of the students.

		TASK: Superintendent Nutter will gather data and Associate Superintendent Kallal will assess how many families are behind in fees.
24214	14.0 Business Arising from Presentations or Previous Meetings	The Board decided they would debrief the Sports School presentation at the March 7th, Committee of the Whole meeting.
24215	15.0 Other Business	There was none.
24216	16.0 Future Agenda Items	There was none.
24217	Resume Closed Session	Motion by Trustee Spargo THAT the Board of Trustees resumes the Closed Session. Chair Mywaart read the Motion. Carried 7:25 p.m.
24218	End Closed Session	Motion by Trustee Schulz THAT the Board of Trustees ends the Closed Session. Chair Mywaart read the Motion. Carried 7:34 p.m.
24219	Adjournment	There being no further business, MOTION by Trustee Spargo THAT the Regular Board of Trustee Meeting of February 15, 2023, be adjourned. Chair Mywaart read the motion. Carried at 7:38 p.m.

Board Chair: 
Linda J Mywaart (Mar 24, 2023 10:54 MDT)

Date: Mar 24, 2023

Secretary-Treasurer: 
Allan Kallal (Mar 24, 2023 11:25 MDT)

Date: Mar 24, 2023










2023.02.15_MINUTES Board of Trustees Meeting

Final Audit Report

2023-03-24

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