

MINUTES



Anyone wishing to use a recording device at a Public School Board Meeting shall obtain prior approval from the Board Chair.
Division Office is a scent-free environment

BOARD OF TRUSTEES MEETING

Date: Wednesday, January 25, 2023

Location: 231 Hardin Street, Central Board Room
Division Office is a scent-free environment

Time: 2:00 p.m.

In Attendance:

Board Chair:
Vice-Chair:
Trustees:

Linda Mywaart
Angela Adams (virtual)
Malcolm Setter
Lorna Spargo
Tim O'Hara
Jason Schulz
Jonathan Lambert

Superintendent of Schools:
Associate Superintendent, *Business & Finance*:
Assistant Superintendent, *HR & Administration*:

Annalee Nutter
Allan Kallal

Recording Secretary:

Traci Towe

Regrets:

Merrie-Rae Mitsopoulos

	ITEM	DISCUSSION
24146	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:05 p.m. Trustee Adams attended virtually.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
24147	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Safety Moment	Superintendent Nutter provided the safety moment for those in attendance.
24148	3.1 Agenda	Two revisions to the Agenda. Remove Westwood field trip application and the Queen's Jubilee Medal.

24149	3.2 Approve Agenda	Motion by Trustee Spargo THAT the Board of Trustees approve the Agenda as presented. Chair Mywaart read the question. Carried 2:11 p.m.
24150	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24151	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of December 21,2022 MOTION by Trustee O'Hara THAT the Board of Trustees adopt the minutes as presented Board Chair L. Mywaart read the Motion. Carried at 2:12 p.m.
24152	6.0 Closed Session	Motion by Trustee Spargo THAT the Board of Trustees moves to the Closed Session of the meeting. Board Chair L. Mywaart read the Motion. Carried: 2:13 p.m.
24153	Reconvene Regular Board Meeting	MOTION by Trustee Spargo THAT the Board of Trustees come out of the closed session, recess and reconvene the regular board meeting at 2:55 p.m. Board Chair Mywaart read the Motion. Carried 2:46 p.m. Reconvened at 3:00 p.m.
24154	7.0 Action Items 7.1 Board Work Plan	Chair Mywaart reviewed the Board Work Plan with the Trustees.
24155	7.0 Action Items 7.1 Stakeholder Engagement to Inform Budget & Calendar Priorities	Superintendent Nutter advised that the newest Thought Exchange was launched on January 23, 2023. The thoughts shared are used to inform the Division and create further discussions. To date, there have been 459 responses, 256 thoughts and 8000 ratings. This is broken down to 300 parents, 92 staff and 67 students. The Board enquired what questions were being asked? Superintendent advised that stakeholders are being asked what the Division is doing well, what needs to change, what do we need to reconsider and budget questions. The Thought Exchange is open until February 3rd. More information will be shared with the Board at the next Committee of the Whole scheduled for February 7th, 2023.
24156	7.0 Action Items 7.2 Westwood Community Highschool Out-of Country Field Trip	Removed from the Agenda as per the wishes of the Board.
24157	7.0 Action Items 7.3 Networks Liaison Committee	Trustee Setter shared the latest committee minutes, and the agenda for the February 7th Networks meeting with the Board; as well as a recommendation in support of funding two members of each school council attending the Alberta School Councils Associations' Annual Conference. Motion by Trustee Setter THAT the Board of Trustees supports school council parents to attend the Alberta School Council Associations' Annual Conference by providing funding for two registrations per school or up to ONE THOUSAND and EIGHTY (\$1080.00) DOLLARS per School Council. Trustees discussed this motion. Chair Mywaart read the Motion. Carried 3:20 p.m. TASK: Recording Secretary to send out the February 7th Agenda to the Networks group.
24158	8.0 Information Reports 8.1 PSBAA/PSBC	Trustee O'Hara stated PSBAA sent out their award nomination information. Deadline for submissions is set for the end of March. PSBC next meeting will be held on February 9th. Discussion will be centred around the final version of their teaching plan as well as "Robert's Rules", the upcoming election and the political environment.

24159	8.0 Information Reports 8.2 ASBA	Trustee Spargo attended the Zone 2/3 meeting on January 20th and provided an overview of that meeting and forwarded the notes/highlights from the meeting. There will be further discussion at the February 7th, Committee of the Whole meeting in regard to ASBA. The AGM is scheduled for June 4th - 6th, 2023 at the Westin in Calgary. Discussion amongst Trustees in regard to replying to the parent who wrote a letter bringing to the Board's attention the learning gap between highschool graduates and 1st year university expectations. Chair Mywaart to respond to said parent on behalf of the Board and the steps taken to address her concerns. The next Zone 2/3 meeting will be February 23th.
24160	8.0 Information Report 8.3 Trustee Engagement Report	Chair Mywaart reviewed Trustees' engagements for January and noted that the President of PSBAA enjoyed his visit to Dr. Clark on the 23rd of January.
24161	8.0 Information Reports 8.4 Superintendent Report	Superintendent Nutter shared her report with the Trustees. Report accepted by Trustees with questions asked and answered.
24162	8.0 Information Reports 8.4.1 Director of Inclusive Education	Superintendent Nutter shared the report from the Director of Inclusive Learning. It was noted that there has been a decrease in stress levels for teachers both at home and in the workplace. Report accepted by Trustees.
24163	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	Superintendent Nutter shared the report from the Director of Teaching & Learning. It was noted that there are currently 20 people requesting teacher mentorship. Report accepted by Trustees.
24164	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	Superintendent Nutter shared Assistant Superintendent Mitsopoulous' report with the Board as her and Director Barr were away on a recruitment trip back east. Report accepted by Trustees.
24165	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Superintendent Nutter shared the Director's report with the Board. Report accepted by Trustees.
24166	8.0 Information Reports 8.4.5 Associate Superintendent of Business & Finance	Associate Superintendent Kallal shared his information report. It was noted that the Westwood Value analysis is proceeding, and the committee was meeting with the architect to discuss the draft concepts on January 26th. Report accepted by Trustees with questions asked and answered.
24167	9.0 Information & Correspondence	There was none.
24168	10.0 Requests for Information	There were none. Chair Mywaart reviewed important dates coming up including the Board Planning session scheduled for February 16th.
	Recess	Motion by Trustee Spargo THAT the Board of Trustees recess and reconvene the Regular Board meeting at 6:30 p.m. Chair Mywaart read the Motion. Carried: 4:51 p.m.
24169	Reconvene Board of Trustee Meeting	The Board of Trustee meeting reconvened at 6:31 p.m.
	Safety Moment	Superintendent Nutter provided the safety moment for those in attendance.

24170	12:0 Spotlight on Students 12.1 Beacon Hill Public Robotics Program	Students from Beacon Hill highlighted their robotics program. Last year, the robotics club entered four teams in a tournament and one of the teams, the "Slay Queens" won. The students brought a couple of their robots to share with the Board. LINK to their presentation.
24171	12.0 Spotlight on Students 12.2 Composite High	Composite High highlighted their E-Sport program which teaches video game building. It was noted that students learn collaboration, conflict resolution and teamwork. Further skills were taught such as game design, coaching, streaming and production. It was noted that the gaming industry is a \$196 billion dollar industry and Composite High is on the leading edge in teaching this subject and it is noted for creating spaces for students to find their passions at school.
24172	13.0 Division Showcase 13.1 TAFI Winner - Ms. Amanda Closson	This month's TAFI winner goes to Westwood Community High school teacher Ms. Amanda Closson. Congratulations, Ms.Closson. Twitter account for Westwood Community High School here
24173	13.0 Division Showcase 13.2 2022 RMWB Council's Excellence Award	Ms. Seham Ahmed, Westwood High student was honoured with winning the Youth Award for her exceptional leadership, volunteer contributions and for bringing positive change to the region. Ms. Ahmed volunteers for the Wood Buffalo Food Bank, the Multicultural Association of Wood Buffalo, Markaz-ul-Islam, Principal's Advisory Council, the Mayor's Advisory Council on Youth and the Minister's Youth Council.
24174	13.0 Division Showcase 13.3	Removed from Agenda.
24175	13.0 Division Showcase 13.4 Westwood AP Computer Science Female Diversity Award	Congratulations was given to Mr. Said El Mejdani, Ms.Poornima Menon and Mr. Jeff Landry from Westwood High for winning the AP Computer Science Female Diversity Award. This award is given to schools who have achieved 50% or higher of female exam takers. Westwood is one of only 209 schools recognized for achieving this.
24176	13.0 Division Showcase 13.5 CMHA - 2022 Award Recipient	Mellanie Fraser, Mental Health Supervisor was awarded the Canadian Mental Health Association "Professional Care Award" for her work in breaking down mental health stigma through innovative community and workplace initiatives, special events and by providing effective and empathic mental health care. LINK to Ms. Fraser's acceptance video.
24177	14.0 Business Arising from Presentations or Previous Meetings	There was none.
24178	15.0 Other Business	There was none.
24179	16.0 Future Agenda Items	There was none.
24180	Adjournment	There being no further business, MOTION by Trustee Spargo THAT the Regular Board of Trustee meeting of January 25, 2023, be adjourned. Chair Mywaart read the motion. Carried at 7:53 p.m.

Board Chair: 
Linda J Mywaart (Mar 6, 2023 07:09 MST)

Date: Mar 6, 2023

Secretary-Treasurer: 
Allan Kallal (Mar 6, 2023 08:02 MST)

Date: Mar 6, 2023










23.01.25 MINUTES Board of Trustees Meeting (1)

Final Audit Report

2023-03-06

Created:	2023-03-02
By:	Traci Towe (traci.towe@fmprsd.ab.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAADgr2KwArjRvrwDhu3F07toLtoSjXXYgT

"23.01.25 MINUTES Board of Trustees Meeting (1)" History

-  Document created by Traci Towe (traci.towe@fmprsd.ab.ca)
2023-03-02 - 3:39:20 PM GMT- IP address: 199.216.45.32
-  Document emailed to linda.mywaart@fmprsd.ab.ca for signature
2023-03-02 - 3:41:02 PM GMT
-  Email viewed by linda.mywaart@fmprsd.ab.ca
2023-03-06 - 2:08:16 PM GMT- IP address: 66.249.84.232
-  Signer linda.mywaart@fmprsd.ab.ca entered name at signing as Linda J Mywaart
2023-03-06 - 2:09:47 PM GMT- IP address: 174.90.223.189
-  Document e-signed by Linda J Mywaart (linda.mywaart@fmprsd.ab.ca)
Signature Date: 2023-03-06 - 2:09:49 PM GMT - Time Source: server- IP address: 174.90.223.189
-  Document emailed to Allan Kallal (allan.kallal@fmprsd.ab.ca) for signature
2023-03-06 - 2:09:50 PM GMT
-  Email viewed by Allan Kallal (allan.kallal@fmprsd.ab.ca)
2023-03-06 - 2:52:48 PM GMT- IP address: 66.249.84.232
-  Document e-signed by Allan Kallal (allan.kallal@fmprsd.ab.ca)
Signature Date: 2023-03-06 - 3:02:45 PM GMT - Time Source: server- IP address: 199.216.45.32
-  Agreement completed.
2023-03-06 - 3:02:45 PM GMT