

MINUTES



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Division Office is a scent-free environment

BOARD OF TRUSTEES MEETING

Date: Wednesday, December 21, 2022

Location: 231 Hardin Street, Central Board Room
Division Office is a scent-free environment

Time: 2:00 p.m.

In

Attendance:

Board Chair:
Vice-Chair:
Trustees:

Linda Mywaart
Angela Adams
Malcolm Setter
Lorna Spargo
Tim O'Hara (virtual)
Jason Schulz
Jonathan Lambert

Superintendent of Schools:
Associate Superintendent, *Business & Finance*:
Assistant Superintendent, *HR & Administration*:

Annalee Nutter
Allan Kallal
Merrie-Rae Mitsopoulos

Recording Secretary:

Traci Towe

Regrets:

	ITEM	DISCUSSION
24109	1.0 Call to Order	Board Chair L. Mywaart called the meeting to order at 2:07 p.m. Trustee O'Hara attended virtually.
	O Canada	Board Chair L. Mywaart invited those in attendance to stand for the playing of the National Anthem.
24110	2.0 Acknowledgment of Treaty 8 Lands and Territory	Fort McMurray Public School Division acknowledges that we are on Treaty 8 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Dënësulinë, and Métis. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries. We are dedicated to honouring the intent and spirit of Treaty 8.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24111	3.1 Agenda	No additions to the Agenda.

24112	3.2 Approve Agenda	Motion by Trustee Spargo THAT the Board of Trustees approve the Agenda as presented. Chair Mywaart read the question. Carried 2:10 p.m.
24113	4.0 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.
24114	5.0 Minutes 5.1 Approval of Regular Board Meeting Minutes	The Board reviewed the Regular Board of Trustees meeting minutes of November 23, 2022 MOTION by Trustee Setter THAT the Board of Trustees adopt the minutes as presented Board Chair L. Mywaart read the Motion. Carried at 2:12 p.m.
24115	6.0 Closed Session	Motion by Trustee Spargo THAT the Board of Trustees move to the Closed Session of the meeting. Board Chair L. Mywaart read the Motion. Carried: 2:13 p.m.
24116	Comment	Trustee O'Hara entered the Board room virtually at 2:17 p.m.
24117	Reconvene Regular Board Meeting	MOTION by Trustee Lambert THAT the Board of Trustees come out of the closed session, recess and reconvene the regular board meeting at 3:15 p.m. Board Chair Mywaart read the Motion. Carried 3:05 p.m. Reconvened at 3:21 p.m.
24118	7.0 Action Items 7.1 Annual Education Results Report	Superintendent Nutter presented a slideshow of the highlights for the Annual Education Results Report (AERR) 2021-2022. The following points were presented: The Division provides assurance by the following four elements: <ol style="list-style-type: none"> 1. Explore 2. Develop 3. Take Action 4. Evaluate Stakeholder Engagement: <ul style="list-style-type: none"> ● 89% of stakeholders are satisfied with the overall quality of basic education ● 87% of stakeholders agree that FMPSD learning environments are welcoming, caring, respectful and safe ● 85% of stakeholders agree that students are engaged in their learning at school ● 82% of stakeholders are satisfied that students have access to supports and services. The Goals for the year are as follows: <ol style="list-style-type: none"> 1. Success for Every Student, which includes high-quality learning opportunities for all and excellence in student learning outcomes. 2. First Nations, Métis and Inuit, and English Language Learner Success - high-quality learning opportunities for all and excellence in student learning outcomes. 3. Positive Learning & Working Environment and Supports - Fort McMurray Public Schools are welcoming, caring, inclusive, respectful, safe, and offer high-quality learning opportunities for all students. 4. Maintain Safe & Caring Learning Environment Supports - Quality Infrastructure for All - Student learning is supported through the use of effective planning, management, and investment in Division infrastructure. 5. Effective Stakeholder Engagement - Parent & Student Engagement. Highly responsive and responsible jurisdiction. The education system at all levels demonstrates effective working relationships. Motion by Trustee Setter That the Board of Trustees approves the Annual Education Results Report for the 2021-2022 school year. Chair Mywaart read the question. Carried 4:16 p.m. This report will be available to stakeholders by January 9th and may be viewed at www.fm-psd.ca




24119	7.0 Action Items 7.2 Board Work Plan	Chair Mywaart reviewed the Board Work Plan with the Trustees.
24120	7.0 Action Items 7.3 School Education Plan Presentations & May 17th Board Meeting	<p>The current Board meeting is scheduled for May 17, 2023 and the School Education Plan Presentations are scheduled for May 23rd & 24th. This needs to be reversed, as the plans need to be presented to the Board before the next board meeting. This enables ample time for feedback and time to make edits after the board meeting to meet the Alberta Education submission deadline of May 31st, 2023.</p> <p>Motion by Trustee Spargo THAT the Board of Trustees move the May 17th, 2023 board meeting to May 24th, 2023, and the School Education plan presentations to May 16th & 17th.</p> <p>Chair Mywaart read the question. Carried 4:22 p.m.</p> <p>TASK: Recording Secretary to update the Board of Trustees Meeting Schedule and to notify Division Leaders of the change of date for the School Education Plan Presentations.</p>
24121	7.0 Action Items 7.4 Board & Superintendent Evaluations	<p>Motion by Trustee Schulz THAT the Board of Trustees engage their chosen external consultant to facilitate both the Board and Superintendent evaluations for the 2022 -2023 school year.</p> <p>Chair Mywaart read the question. Carried 4:25 p.m.</p>
24122	8.0 Information Reports 8.1 PSBAA/PSBC	Trustee O'Hara stated there was no new update and that the next meeting will be held in February.
24123	8.0 Information Reports 8.2 ASBA	<p>Trustee Spargo stated the next Zone 3 meeting will be January 20th and was requesting the Board's approval to bring forth the high school learning loss data to the next Zone 2/3 meeting as well as to the University of Alberta Field Education Policy Advisory Committee (FEPAC) at their next committee meeting.</p> <p>The Board approved of Trustee Spargo discussing this topic with ASBA & FEPAC.</p>
24124	8.0 Information Report 8.3 Trustee Engagement Report	<p>Chair Mywaart reviewed Trustees' engagements for December and encouraged Trustees to add what they attended to the document. Chair Mywaart also informed the Trustees that a document was created whereby Trustees can share their thoughts on the school visits that they attend.</p> <p>Trustees also wanted to acknowledge the amount of volunteer work that staff do on behalf of students in regard to sports, the arts etc. It was noted that this is a huge gift to the students.</p>
24125	8.0 Information Reports 8.4 Superintendent Report	Superintendent Nutter shared her report with the Trustees. Report accepted by Trustees with questions asked and answered.
24126	8.0 Information Reports 8.4.1 Director of Inclusive Education	<p>Superintendent Nutter shared the report from the Director of Inclusive Learning. Superintendent Nutter provided an update to the report where Director Shelley was able to secure two new grants. One for \$545,000 and another for \$170,000. The Board thanked Director Shelley for her hard work on securing these two grants.</p> <p>Report accepted by Trustees with questions asked and answered.</p>
24127	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	<p>Superintendent Nutter shared the report from the Director of Teaching & Learning. Trustees thanked Directors Quigley & Shelley for collecting information on the high school learning loss to present to ASBA Zone 3 and FEPAC.</p> <p>Report accepted by Trustees with questions asked and answered.</p>
24128	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	<p>Assistant Superintendent Mitsopoulous shared her report with the Board.</p> <p>Report accepted by Trustees with questions asked and answered.</p>
24129	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Assistant Superintendent Mitsopoulous shared the Director's report with the Board. Report accepted by Trustees with questions asked and answered.





24130	8.0 Information Reports 8.4.5 Associate Superintendent of Business & Finance	Associate Superintendent Kallal shared his information report. The scheduled movement of school modular classrooms has been completed. However, there is still work involved to have the modular classrooms connected. Report accepted by Trustees with questions asked and answered.
24131	9.0 Information & Correspondence	There was none.
24132	10.0 Requests for Information	There were none.
24133	Recess	Motion by Trustee Setter THAT the Board of Trustees recess and reconvene the Board meeting at 6:30 p.m. Chair Mywaart read the Motion. Carried: 4:51 p.m.
	Comment	Both Trustees O'Hara & Lambert recused themselves for the remainder of the meeting due to previous commitments.
24134	Reconvene Board of Trustee Meeting	The Board of Trustee meeting reconvened at 6:32 p.m.
	Safety Moment	Assistant Superintendent Mitsopoulos provided the safety moment for those in attendance.
24135	12:0 Spotlight on Students 12.1 École McTavish - Robotics Program	Students from École McTavish highlighted their robotics program. There are currently 20 current students participating, and students are learning the aspects of engineering required to create their robots. The students brought a couple of their robots to share with the Board. LINK to their presentation.
24136	12.0 Spotlight on Students 12.2 École Dickinsfield School - Genius Hour	École Dickinsfield highlighted their new school initiative, the "Genius Hour." This is a passion project and is aimed to teach students how to research, expand their knowledge, and inform others on a variety of topics. This is a chance for students to delve deeper on any subject that they are passionate about. A few examples were: space, coding, environmental awareness, video games, animals and sports. LINK to École Dickinsfield presentation.
24137	13.0 Division Showcase 13.1 TAFI Winner - Ms. Natasha Petruk	This month's TAFI winner goes to Beacon Hill Public school teacher Ms. Natasha Petruk. Congratulations, Ms. Petruk, and thank you for telling FMPSPD's story. Twitter account for Beacon Hill School here
24138	13.0 Division Showcase 13.2 Christmas Card Design Winners	This year's winners for the Division's Christmas card were Alexxis Ryan J, grade 4, Timberlea Public and Maria C - grade 9, École McTavish. There were many entries for this competition and Superintendent Nutter thanked all the students who submitted their Christmas cards. Congratulations to Alexxis Ryan & Maria for their beautiful designs. Front of Card & Back of Card
24139	13.0 Division Showcase 13.3 Top 50 Under 50	FMPSPD had four winners in this year's coveted Top 50 Under 50 award. The Board of Trustees wanted to acknowledge and congratulate these four winners on their achievements. The winners were: <ul style="list-style-type: none"> • Mr. Jeremy Wielenga (PEAK Coach). • Ms. Kristen Rensmaag (Counsellor) • Ms. Tifanie Book (Principal) • Ms. Line Landry (Teacher) Congratulations to all of you for your hard work, as well as your commitment and dedication to Fort McMurray and its citizens.




24140	Recess	Motion by Trustee Spargo THAT the Board of Trustees recess briefly and then reconvene the meeting. Chair Mywaart read the Motion. Carried 7:05.
24141	Reconvene Regular Board of Trustee Meeting	The Board of Trustees reconvened the meeting at 7:18 p.m.
24142	14.0 Business Arising from Presentations or Previous Meetings	There was none.
24143	15.0 Other Business	There was none.
24144	16.0 Future Agenda Items	There was none.
24145	Adjournment	There being no further business, MOTION by Trustee Adams THAT the Regular Board of Trustee Meeting of December 21, 2022, be adjourned. Chair Mywaart read the motion. Carried at 7:21 p.m.

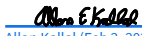
Board Chair:


[Linda J. Mywaart \(Feb 1, 2023 15:53 MST\)](#)

Date:

Feb 1, 2023

Secretary-Treasurer:


[Allan E. Kallal \(Feb 2, 2023 11:05 MST\)](#)

Date:

Feb 2, 2023










DRAFT_22.12.21 MINUTES Board of Trustees Meeting

Final Audit Report

2023-02-02

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