

Google Apps for Education

The Fort McMurray Public School Division utilizes Google Apps for Education (GAFE) for students. The following services are provided in Google Apps for Education:

- Mail - An email account for school use managed by the Fort McMurray Public School Division that enables students to only communicate to other users within the same email system. External communication beyond the Division domain is strictly prohibited.
- Calendar - A calendar providing the ability to organize schedules, daily activities, and assignments for students. Classroom and school calendars can also be accessed where available.
- Docs - Word processing, spreadsheet, drawing, and presentation tools similar to Microsoft Office and accessible from any device capable of accessing the service.

These services are hosted by Google on their servers and are available at any time from any Internet enabled device. Some examples of student use could include class projects, electronic portfolios and working in groups on presentations to share with others. The Division's [Acceptable Use Policy](#) applies at all times to the use of Division provided GAFE accounts. Access to and use of student email is considered a privilege accorded at the discretion of the Division.

The Division maintains the right to immediately withdraw the access and use of these services including email when there is reason to believe that violations of law or Division policies have occurred. In such cases, the alleged violation will be referred to a building Administrator for further investigation. The Fort McMurray Public School Division cannot and does not guarantee the security of electronic files located on Google systems.

The general right of privacy will be extended to the extent possible in the electronic environment. Fort McMurray Public School Division and all electronic users should treat electronically stored information in individuals' files as confidential and private. Users of student email are prohibited from accessing files and information other than their own. The Division reserves the right to access GAFE student account information to evaluate student work, to monitor progress and/or support potential investigations