

Minutes of the Special Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Board Room of the Clearwater Public Education Centre, 2012 09 04 at 0800 hrs.

**Attendees:**

Chair	- Jeff Thompson
Vice Chair	- Glenn Cooper
Trustee	- Linda Mywaart
Trustee	- Steven Drover
Trustee	- Angela Adams
Superintendent of Schools	- Dennis Parsons
Associate Superintendent - Business & Finance	- Allan Kallal
Associate Superintendent - Education & Admin	- Brenda Sautner
Associate Superintendent - Human Resources & Admin	- Phil Meagher
Recording Secretary	- Sharon Dunn

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<b>20272</b>	<b>Call to Order</b>	Associate Superintendent Business & Finance, A. Kallal, called the meeting to order at 0817 hours.
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<b>20273</b>	<b>Oath of Office</b>	Associate Superintendent, Business & Finance, A. Kallal presided over the Oath of Office for the newly elected trustee.
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<b>20274</b>	<b>Conflict of Interest Declaration</b>	Associate Superintendent Business & Finance, A. Kallal, reviewed details of the Conflict of Interest Declaration form with new trustee, Stephen Drover. This form will be completed by Mr. Drover and submitted to Mr. Kallal on September 17, 2012.
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<b>20275</b>	<b>Recess</b>	There being no further business, Board Chair Jeff Thompson recessed the meeting at 0820 hrs.
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BOARD CHAIR

  
SECRETARY-TREASURER

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Minutes of the In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Board Room of the Clearwater Public Education Centre, 2012 06 18 at 0900 hrs.

**Attendees:**

Chair	- J. Thompson
Vice Chair	- G. Cooper
Trustee	- L. Mywaart
Trustee	- A. Adams (joined at 1:00 p.m.)
Superintendent of Schools	- D. Parsons
Associate Superintendent	- A. Kallal
- Business & Finance	
Associate Superintendent	- P. Meagher
- Human Resources & Administration	
Associate Superintendent	- B. Sautner
- Education & Administration	
Recording Secretary	- S. Dunn

20205	Call to Order	Chair, Jeff Thompson, called the meeting to order at 0900 hrs.
20206	Additions to the In-Camera Agenda	2.1 Board Organizational Meeting. 2.2 Board Continuation of Red Deer Discussion. 2.3 Management Compensation.
20207	Additions to the In-Conference Agenda	7.12 ASBA Zone 2/3
20208	Approval of Agenda	Trustee Mywaart served motion at 0909 hrs. M/C That the agenda be approved.
20209	In-Camera Meeting	Trustee Cooper served motion at 0909 hrs. M/C That the meeting proceed to the in-camera meeting.
20210	Investigations	Superintendent, Dennis Parsons, updated trustees and senior administration on the status of current investigations within the District.
20211	Personnel	Superintendent, Dennis Parsons, updated trustees and senior administration on the status of current personnel issues within the District. Discussion followed.
20212	Memorandum of Understanding (MOU)	Superintendent Parsons updated trustees and senior administration on the current status of the MOU. He called upon Associate Superintendent, Allan Kallal, to provide further details. Discussion followed.

A handwritten signature in blue ink, likely belonging to a board member or administrator, located in the bottom right corner of the page.

20213	Polytechnic Education Centre Proposal – Composite High	Superintendent Parsons updated trustees and senior administration on the Polytechnic Education Centre proposal for Composite High School. He called upon Associate Superintendent, Allan Kallal, to provide additional information. Discussion followed.
20214		1010 hrs. – regrets Trustee Cooper
20215	Partnership Facilitator Position	Superintendent Parsons updated trustees and senior administration on the contract status of the Partnership Facilitator position. Discussion followed.
20216	Letter/Christ the King Lutheran Church	Chair, Jeff Thompson, updated trustees and senior administration on receipt of a letter from Christ the King Lutheran Church. Associate Superintendent, Allan Kallal, validated the information presented. Discussion followed.
20217	Board Organizational Meeting	Chair, Jeff Thompson, updated trustees and senior administration on the annual Board Organizational Meeting and discussion followed as to the timing of this event. Trustees agreed the Organizational Meeting will be held on September 4, 2012, prior to the Committee of the Whole meeting.
20218	Board Continuation of Red Deer Discussion	Deferred.
20219	Management Compensation	Deferred.
20220		1114 hrs. - Trustee Cooper rejoined the meeting.
20221	Out of In-Camera	Trustee Cooper served motion at 1115 hrs. M/C That the Board of Trustees move out of the in-camera meeting and proceed to the in-conference meeting.
20222	In-Conference Meeting	Trustee Mywaart served motion at 1115 hrs. M/C That the Board of Trustees proceed to the in-conference meeting.
20223	Premier's Award of School Board Excellence & Innovation	Superintendent Parsons updated trustees and senior administration on the Premier's Award of School Board Excellence & Innovation. Discussion followed with Dr. Sautner designated to follow up.
20224	Trustee Engagement	Trustee Cooper agreed to report on Trustee Engagement during the Regular Board Meeting.
20225	Minutes of the Regular Meeting of 2012 05 22	Trustee Mywaart served motion at 1122 hrs. M/C That the minutes of 2012 05 22 Regular Board Meeting be approved.





20226	Business Arising from Minutes	FMIS – portables. Superintendent Parsons updated trustees and senior administration on some recent developments and called upon Associate Superintendent, Allan Kallal, to brief the Board further. Discussion followed.
20227	Superintendent's Operational Report	<p>Superintendent Parsons indicated that his report had been provided for trustees and senior administration to review. He asked if there were any questions.</p> <p>Trustee Mywaart inquired as to whether or not the District had a policy on social media, in particular pertaining to Dr. Sautner's report on Two x 10 Challenge! Superintendent Parsons indicated he will undertake a review and determine whether or not it is appropriate for the District to write a new policy pertaining to social media usage.</p> <p>Trustee Mywaart also inquired about District PLC time and asked if there was value. Dr. Sautner indicated this is currently under review.</p>
20228	CSBA	Chair, Jeff Thompson, updated trustees and senior administration on the upcoming Canadian School Boards Association Conference scheduled for July 4 – 7, 2012. Due to the timing of this conference and prior commitments, trustees agreed that they would not be attending this conference this year.
20229	Inclusive Funding Model	Chair, Jeff Thompson, updated trustees and senior administration on communication received regarding an Inclusive Funding Model. Associate Superintendent, Allan Kallal, provided a draft response for trustee's review. Trustees were asked to submit their comments or concerns to Mr. Kallal who will submit the District response by June 22, 2012.
20230	Amended Policy HK – Student Assessment Evaluation and Reporting	Superintendent, Dennis Parsons, updated trustees and senior administration on the amendments made to Policy HK – Student Assessment Evaluation and Reporting, and indicated this amended Policy will be brought before the Board during the Regular meeting for Board approval.
20231	MP's Visit in July	Chair, Jeff Thompson, updated trustees and senior administration on the upcoming visit by Members of Parliament to Fort McMurray scheduled on July 10 <sup>th</sup> . Trustee Mywaart and Chair Jeff Thompson indicated they would be available to attend.
20232	Board Chairs Email #37 – Local Authorities Election Act	Chair, Jeff Thompson, updated trustees and senior administration on the contents of Board Chairs Email #37 – Local Authorities Election Act. Chair Jeff Thompson encouraged trustees to complete the on-line survey.
20233	ASBA Zone 2/3 Update	Trustee Linda Mywaart updated trustees and senior administration on the upcoming Zone 2/3 meeting scheduled for June 22, 2012. Discussion followed.
20234	Review of Public Agenda	Trustees and senior administration reviewed Public Agenda items in preparation for the Regular Board Meeting commencing at 1:00 p.m.
20235	Shop Talk Items	Deferred.



20236	Out of In-Conference	Trustee Cooper served motion 1244 hrs. M/C That the Board of Trustees move out of the in-conference meeting and recess until 1300 hrs.
20237	Convene Regular Meeting	Chair, Jeff Thompson, called the meeting to order M/C That the Board of Trustees reconvene the Regular Meeting at 1319 hrs.  Other attendees: Full Gallery Media: 4
20238	O Canada	Chair, Jeff Thompson, welcomed everyone present and invited them to stand for the national anthem.
20239	Question Period	There was one question submitted to the Board of Trustees regarding Drop Outs. <i>What is being done to keep students in high school to complete their Grade 12. In the Annual Education Results Report I see that the drop-out rate has increased from last year.</i>  Chair, Jeff Thompson, asked Superintendent Parsons if he wished to respond today or defer his response to the September Board meeting. Superintendent Parsons responded in general terms outlining the District's initiatives that have been put in place to keep students in high school and complete Grade 12. He also called upon Associate Superintendent, Brenda Sautner, who provided some statistics and further emphasized our District initiatives.
20240	Additions to Agenda	9.1 Letter received from Honourable Dave Hancock.
20241	Approval of Agenda	Trustee Mywaart served motion at 1329 hrs. M/C That the agenda be approved.



Spotlight on Education

Greely Road Public  
School  
&  
FMIS

Associate Superintendent, Phil Meagher, introduced Greely Road Principal, Ms. Analee Nutter. Ms. Nutter introduced 7 students, Mr. Mulally and Ms. Davidson and briefly explained the Positive Behavioral Intervention & Support program that was initiated last year. A presentation followed by Ms. Davidson explaining the concept in more detail. The students each described their check in/check out. Mr. Mulally also provided some statistics to support the success of this program.

Trustees and Superintendent of Schools, Mr. Dennis Parsons, thanked students and staff for the informative presentation and wished them further success as they continue in the Positive Behavioral Intervention & Support program.

Associate Superintendent, Phil Meagher, introduced FMIS Principal, Taj Mohammad. Mr. Mohammad called upon David Parsons to update trustees and senior administration on successes achieved at his school. Mr. Mohammad spoke about their Training for Leadership program, and introduced three students who described what they are currently studying as part of this initiative.

Trustees expressed their sincere appreciation to the students and staff for enlightening them on this wonderful initiative.

Presentations

Art 30 Award

Associate Superintendent, Phil Meagher, called upon New Teacher Coordinator, Josie Lush, who introduced staff, students and family members of the Art 30 Award recipient. Josie provided some background information on the Art 30 Award, and announced the winning piece by unveiling "Love is a Mystery", by Laura Richards of Composite High School.

National Science Fair  
Students

Teacher, Vicki Hunter, introduced the three National Science Fair winners and they each described their science projects and their experience at the National Science Fair. Trustees and senior administration thanked the students for their incredible achievements.

Excellence in Teaching  
Provincial Award  
Winner – Valerie  
Gondek  
APEGA Winner –  
Angela Fenton

Associate Superintendent, Phil Meagher, also updated trustees and senior administration on two professional teaching staff who received awards – Ms. Valerie Gondek who was the Provincial Award winner of the Excellence in Teaching Award and Ms. Angela Fenton, APEGA winner. Regretfully, both teachers were not able to attend this meeting.

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20243 Superintendent of  
Schools Report

Superintendent Parsons provided highlights of his report, including mention of the recently completed Board and Superintendent evaluations.

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20244 Superintendent's  
Evaluation

Chair, Jeff Thompson, updated trustees and senior administration on completion of this annual process.

Trustee Cooper served motion at 1505 hrs.  
M/C

That the Board of Trustees accept the Superintendent Evaluation report as submitted by facilitator, Terry Gunderson.

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20245	Board Evaluation	<p>Chair, Jeff Thompson, updated trustees and senior administration on completion of the Board Evaluation as part of this annual process. He indicated a number of successes were identified through process.</p> <p>Trustee Mywaart served motion at 1513 hrs. M/C That the Board of Trustees accept the Board Evaluation report as submitted by facilitator, Terry Gunderson.</p>
20246	Continuation of Superintendent's Report	<p>Chair, Jeff Thompson, introduced Mr. Doug Girvin, who joined the meeting via teleconference, to speak to the Memorandum of Understanding regarding Shared Services. Mr. Girvin provided trustees and senior administration with complete details of the proposal for shared services. Discussion followed.</p> <p>Superintendent Dennis Parsons introduced the action item pertaining to the MOU (Shared Services).</p>
20247	MOU (Shared Services)	<p>Trustee Cooper served motion at 1532 hrs. M/C That the Board of Trustees approve participation as a full partner in the IT Shared Services/Common Platform initiative in cooperation with the Regional Municipality of Wood Buffalo, Keyano College and the Separate School District.</p>
20248	Polytechnic Education Centre Proposal – Composite High School	<p>Superintendent, Dennis Parsons, updated trustees and senior administrators on the Polytechnic Education Centre proposal at Composite High School.</p> <p>Trustee Cooper served motion at 1543 hrs. M/C That the Board of Trustees approve the proposed project Polytechnic Education Centre Proposal for Composite High School.</p>
20249	Continuation of Superintendent's Report	<p>Superintendent Parsons highlighted the upcoming District's 100<sup>th</sup> Anniversary celebrations and mentioned one of the proposals from the 100<sup>th</sup> Anniversary Committee was a rotating Board meeting schedule in District schools. He then introduced the Action Item.</p>
20250	100 <sup>th</sup> Anniversary Celebrations	<p>Trustee Adams served motion at 1555 hrs. M/C That, for the 2012 – 2013 school year, the Board of Trustees approve a rotating schedule of their regular monthly Board Meetings to be held in Fort McMurray Public School District schools.</p>
20251	Continuation of Superintendent's Report	<p>Superintendent Parsons updated trustees and senior administration on the exploration of modulars for FMIS at Greely Road School. He then called upon Mr. Kallal, Associate Superintendent of Education &amp; Administration, to provide additional details.</p>



20252	FMIS Portables	Trustee Cooper served motion at 1611 hrs. M/C That the Board of Trustees give approval to Senior Executive to apply to Alberta Education and Alberta Infrastructure to add 2 more modular classrooms funded by the Markaz to Greely Road School.
20253	Continuation of Superintendent's Report	Superintendent Parsons provided an update on the Partnership Facilitator and Communications Coordinator positions, indicating the creation of these positions was new to the District and they are now at the end of their terms.
20254	Partnership Facilitator & Communications Coordinator Positions	Trustee Adams served motion at 1625 hrs. M/C as amended That the Board of Trustees approve the renewal of the Partnership Facilitator position and the Communications Coordinator position for another three-year term.
20255	Continuation of Superintendent's Report	Superintendent Parsons called upon Associate Superintendent, Allan Kallal, to update trustees and senior administration on two Policies reviewed and amended through the Policy Advisory Committee and being brought before the Board for First Reading. Discussion followed.
20256	First Reading – Policy FF Naming Schools	Trustee Mywaart served motion at 1630 hrs. M/C That the Board of Trustees consider first reading of the above-noted policy as amended.
20257	First Reading – Policy DR Fundraising	Associate Superintendent, Allan Kallal, updated trustees and senior administration, on this policy reviewed and amended, as well, through the Policy Advisory Committee and being brought before the Board for First Reading. Discussion followed.  Trustee Adams recommended tighter guidelines be established regarding fundraising, in particular what is appropriate for fundraising. Superintendent Parsons indicated he would review this policy further.  Superintendent Parsons stated both policies, Policy FF Naming Schools and Policy DR Fundraising, will be posted on the District website for input from parents/stakeholders.  Trustee Cooper served motion at 1637 hrs. M/C That the Board of Trustees consider first reading of the above-noted policy as amended.
20258	Approval – Amended Policy HK – Student Assessment Evaluation and Reporting	Superintendent, Dennis Parsons, called upon Brenda Sautner to update trustees and senior administration on the amendments to Policy HK – Student Assessment Evaluation and Reporting.  Trustee Cooper served motion at 1649 hrs. M/C That the Board of Trustees approve the additions and amendments to Policy HK Student Assessment Evaluation and Reporting.





20259	Approval in Principle – Ecole McTavish Students Travel to the Los Angeles, CA, April 25 – 29, 2013	<p>Superintendent, Dennis Parsons, updated trustees and senior administration on the request for approval-in-principle of Ecole McTavish Junior High School students travel to Anaheim, California in April 2013.</p> <p>Trustee Mywaart served motion at 1659 hrs. M/C That the Board of Trustees give approval-in-principle for Ecole McTavish Junior High School students travel to Anaheim, California, April 25 – 29, 2013.</p>
20260	Commodity Purchasing Consortium Green Power Agreement	<p>Superintendent, Dennis Parsons, called upon Associate Superintendent of Business and Finance, Allan Kallal, to update trustees and senior administration on the request for District support to enter into a green power agreement with the Commodity Purchasing Consortium.</p> <p>Trustee Cooper served motion at 1705 hrs. M/C That the Board of Trustees support the District entering into a green power agreement with the Commodity Purchasing Consortium from 2014 – 2038.</p>
20261	Trustee Items	<u>Trustee Engagement</u> - Trustee Cooper reported on trustee engagement since the May 22, 2012, Board Meeting.
20262	Correspondence	Chair, Jeff Thompson, updated trustees and senior administration on a letter he received dated June 6, 2012 from Honourable Dave Hancock regarding Alberta Human Services new initiative, Speak, Share, Thrive.
20263	Business Arising	None
20264	Other Business	None
20265	Request for Information	None
20266	Future Agenda Items	To be determined.
20267	Out of Regular Meeting	<p>Trustee Cooper served motion 1717 hrs. M/C That the Board of Trustees move out of the regular meeting and reconvene the in-camera meeting.</p>
20268	In-Conference Meeting	<p>Trustee Mywaart served motion at 1742 hrs. M/C That the Board of Trustees reconvene the in-camera meeting.</p>
20269	Board Continuation of Red Deer Discussion	Deferred to Organizational Meeting.



20270    Management  
          Compensation

Board Chair, Jeff Thompson, requested all staff leave the meeting. Trustees then discussed management compensation.

20271    Adjournment

There being no further business, Chair, Jeff Thompson, adjourned the meeting at 1535 hrs.

  
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BOARD CHAIR

  
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SECRETARY-TREASURER

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