



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at District Office in the Main Boardroom

*Doing What's Best for Kids*

Location:	Board Room - District Office, 231 Hardin Street
Date:	March 18, 2015
In Attendance:	Jeff Thompson, Board Chair Linda Mywaart, Trustee Angela Adams, Trustee Tim O'Hara, Trustee Stephen Drover, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Dr. Brenda Sautner, Associate Superintendent - Education & Administration Teena Francis, Recording Secretary

21438	Call to Order	Board Chair J. Thompson called the meeting to order at 2:04 p.m.
21439	Additions to In-Camera Agenda	Board and Superintendent Evaluations were added to the agenda as item #10.
21440	Approval of Agenda	Motion by Trustee Drover to approve the In-Camera Agenda with addition. M/C
21441	In-Camera Meeting	Motion by Trustee Mywaart to proceed to the In-Camera Meeting at 2:07 p.m. M/C
21442	Out of In-Camera	The remainder of the In-Camera Agenda will resume after the Regular Board Agenda.  Motion by Trustee O'Hara to move out of the In-Camera Meeting at 3:05 p.m. M/C
21443	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:05 p.m.
21444	Additions to Agenda	Trustee Mywaart requested the addition of Priorities and Messages under PSBA.
21445	Approval of Agenda	Motion by Trustee Drover to approve the Regular Meeting Agenda with addition. M/C
21446	Minutes: In-Camera & Regular of 02/18/2015 Committee of the Whole 03/02/2015	Motion by Trustee O'Hara to approve the In-Camera and Regular Meeting Minutes of 02/18/2015. M/C  Motion by Trustee Mywaart to approve the Committee of the Whole Meeting Minutes of 03/02/2015. M/C
21447	Business Arising from Minutes	Board Item 21345 IFCH Alcohol, Restricted & Illicit Drug Policy: Associate Superintendent B. Sautner continues to work on the policy. This item will be tabled until September 2015.  Investigation Policy Research: FMPSD Policy GDO Ethics and Business Conduct was reviewed. Trustee Adams advised using caution if the decision is to implement this type of policy. The current GDO Ethics and Business Conduct policy has proven to be effective. ASBA Legal has had the opportunity to review and has made no recommendations for change. Trustee Mywaart will forward her meeting notes to Superintendent Nicholls for his review and follow up, if necessary.  LGBTQ Policy Research: Bill 10 was passed. Associate Superintendent B. Sautner will

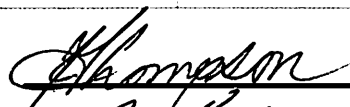
		draft a policy for consideration and present at the March 30, 2015 Committee of the Whole Meeting.
21448	Declaration of Conflict	No conflicts identified.
21449	Public School Boards' Association (PSBA)	<p>Draft 2015 - 2018 Association Work Plan: Trustee Mywaart reviewed the three priorities identified in the Association Work Plan. The strategies and outcomes are very broad. Board Chair J. Thompson recommended adding this to the Committee of the Whole Agenda for March 30, 2015.</p> <p>Associate Superintendent B. Sautner left the meeting at 3:31 p.m., returned at 3:33 p.m.</p> <p>PSBA Priorities and Messages: Trustee Mywaart received postcards to further advocate and promote PSBA. The postcards are not from the Intergovernmental Political Relations Committee. PSBA has requested school boards review their brochure and make suggestions that will strengthen their focus.</p>
21450	Alberta School Boards Association	<p>Trustees completed the ASBA Survey of School Boards on Core Principles from the Task Force.</p> <p>Superintendent D. Nicholls left the meeting at 3:43 p.m., returned at 3:46 p.m.</p> <p>Joint C2 Collaborative Session: Superintendent D. Nicholls and Trustee Mywaart will be attending this session in Edmonton.</p>
21451	Edwin Parr Award Nomination	<p>Board Chair J. Thompson summarized the Edwin Parr Award Selection Committee process. There was only one submission and the nominee was acclaimed. The nomination process was reviewed and recommendations made to improve the overall presentation of nominations. Next year the Superintendent's Office will take the lead and an interview process will be established.</p> <p>Trustee Drover left the meeting at 3:57 p.m., returned at 4:00 p.m.</p>
21452	2014 Graduation/School Completion Rates	Associate Superintendent B. Sautner summarized the 2014 Graduation/School Completion Rates. Board Chair J. Thompson commented the information shows an increase towards post secondary compared to last year.
21453	Approval-in-Principle for HICA Field Trip Submission by Fort McMurray Composite High School Student Travel to China (March 23 - April 4, 2016)	<p>Superintendent Nicholls provided an overview of the Field Trip Submission by Fort McMurray Composite High School Travel Club.</p> <p>Motion by Trustee O'Hara that the Board of Trustees give approval-in-principle for Fort McMurray Composite High School student travel to China March 23 - April 4, 2016.</p> <p>Trustee Mywaart requested clarification on the "lottery" mentioned in the application. Superintendent D. Nicholls provided clarification during the meeting. Trustee Mywaart recommended that before this field trip application is brought forward for final approval that the list of chaperones reflect the male/female ratio.</p> <p>M/C</p>
21454	<p>Policy:</p> <p>BDH Board Members Compensation and Expenses</p> <p>DLC Expense Reimbursement</p> <p>GCGA Term Appointments for School Administrators</p>	<p>Associate Superintendent A. Kallal reviewed the amendments to the policies listed.</p> <p>Motion by Trustee Adams to approve BDH Board Members Compensation and Expenses as amended.</p> <p>M/C</p> <p>Motion by Trustee Adams to approve DLC Expense Reimbursement with as amended. Further discussion revealed additional language/grammar amendments to #5 and #6. M/C</p> <p>Superintendent D. Nicholls brought forward this policy with amendments.</p> <p>Motion by Trustee Mywaart to approve GCGA Term Appointments for School Administrators with amendments.</p> <p>Trustee Mywaart suggested that "term-certain" contract be communicated and the parameters reviewed with new administrators.</p> <p>M/C</p>
21455	Notice of Motion: Transfer of Grades	Associate Superintendent A. Kallal provided an overview of the requirements as per policy FL Closure Facilities and Programs.



		<p>Motion by Trustee O'Hara to approve the Notice of Motion Recommendation. The Notice of Motion will be circulated to School Administrators and Networks Committee for further distribution.</p> <p>M/C</p>
21456	FMPSD Facility Master Plan	<p>Associate Superintendent A. Kallal reviewed the amended Facility Master Plan. The recommended changes included priority adjustments and language to ensure consistency throughout the plan.</p> <p>Motion by Trustee Adams to approve the FMPSD Facility Master Plan as amended. M/C</p>
21457	Review of Board Evening Meeting Agenda	<p>Trustees reviewed the Board Evening Agenda.</p> <p>Trustee Mywaart requested that the Trustee Engagement for the month be added to the meeting minutes.</p> <p>Motion by Trustee Drover to resume the in-camera session at 5:21 p.m.</p> <p>Motion by Trustee O'Hara to conclude the in-camera session at 5:46 p.m.</p>
21458	Recess	<p>The remainder of the In-Camera Agenda resumed after the Regular Board Agenda.</p> <p>Motion by Trustee Drover to recess at 5:46 p.m.</p>
21459	Reconvene Regular Meeting	<p>Motion to reconvene the Regular Board Meeting by Board Chair J. Thompson at 6:35 p.m.</p>
21460	O Canada	<p>Board Chair J. Thompson welcomed guests. Following the singing of the National Anthem, members of the gallery were asked to remain standing for a moment of silence to remember the tragic loss to the Habib Family, Fort McMurray Islamic School.</p>
21461	Question Period	<p>There were no questions.</p>
21462	Recognition of Regional Aboriginal Recognition Awards (RARA) Students	<p>Associate Superintendent B. Sautner provided Trustees and guests with an overview of the Regional Aboriginal Recognition Awards (RARA). This year we are honoured to recognize each student nominated from their school. Board Chair congratulated each nominee and presented them with a certificate.</p>
21463	<p>FMPSD Spotlight on Education:</p> <p>Frank Spragins High School</p> <p>École Dickinsfield Elementary School</p>	<p>Associate Superintendent B. Sautner introduced Frank Spragins Vice Principal Quinn Lotsberg, and staff. C. Payne and S. Myrick presented on the newly established student council. This year the graduating class of Frank Spragins will exceed 100 students. Board Chair J. Thompson and Trustees thanked staff for their hard work and dedication to the students at Frank Spragins. Superintendent D. Nicholls also thanked staff and shared that the growth and culture of Frank Spragins is truly amazing.</p> <p>Associate Superintendent B. Sautner introduced École Dickinsfield Elementary School Principal Paul Smith, Vice Principal Jodine Wells and Vice Principal Thomas Andrews. Students from École Dickinsfield Elementary School presented on the Leader in Me Leadership Program.</p> <p>Board Chair J. Thompson and Trustees commented the presentation was very impressive. Students displayed amazing public speaking skills and demonstrated they care about the environment and fellow students. Administration and staff were thanked for the leadership they promote in their school.</p>
21464	Recess	<p>Motion by Trustee Drover to recess at 7:33 p.m.</p> <p>Regular Board Meeting reconvened at 7:43 p.m.</p>
21465	<p>FMPSD Programs and Initiatives Showcase:</p> <p>Removing Barriers to Mental Health in FMPSD</p>	<p>Associate Superintendent B. Sautner introduced S. Noble, Director of Student Services and N. Levasseur, District Coordinator for Removing Barriers to Mental Health. A presentation on Removing Barriers to Mental Health in FMPSD followed.</p> <p>The Removing Barriers to Mental Health continues to increase staff capacity to support students with mental health needs. In partnership with a number of community agencies, a suicide protocol was recently developed. All data pertaining to Mental Health is tracked and shared with Alberta Education. Quarterly reports are submitted to our funder, Alberta Health Services.</p>

		Trustee Adams commented that as a Board Member she is pleased that FMPSD is putting more emphasis on mental health. Superintendent D. Nicholls thanked staff involved in Mental Health for the support that has been provided to staff and students throughout the year. Board Chair J. Thompson shared that this is an opportunity for all Trustees to promote and advocate for continued funding and support for mental health services from Alberta Health Services and Alberta Education. It would be beneficial to have the data available for the next meeting with our local MLA and Minister of Education.
21466	Trustee Items/Engagement	Board Chair J. Thompson provided a summary of community engagement and provincial association meetings that were attended by Trustees for the month of February/March 2015: February 26: Session at Teachers' Convention by Carl Honore February 27: ASBA Zone 2/3 Meeting March 2: École Dickinsfield Elementary School/Frank Spragins High School Visits March 5: Thickwood Heights School Visual Arts at MacDonald Island Gallery March 6: Timberlea Public School Science Fair March 7: KAOS 91.1 Annual Fundraiser March 9: Selection of District Edwin Parr Nominees March 17: Greely Road Special School Meeting
21467	Reports	Superintendent D. Nicholls updated Trustees and Senior Administration on the Superintendent's Advisory Group of Educators (SAGE). This newly established group has met three times this year. This group will continue to meet next year, and have provided comments/feedback on what their thoughts are for 2015 - 2016 Priorities.  Chief Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department. The newly developed Medical Leave Form was reviewed. Trustee Drover requested supporting material be brought back to the April 15, 2015 Meeting.  Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.  Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education & Administration Department.
21468	Correspondence	Board Chair J. Thompson reviewed the email received from the Minister of Education regarding Bill 19 Education Amendment Act.
21469	Business Arising from Presentations & Delegations at Previous Meetings	None at this time.
21470	Other Business	Board Chair J. Thompson shared he received an invitation from MLA Mike Allen to attend the budget speech next week.
21471	Request for Information	Associate Superintendent P. Meagher will supply documents to support the Medical Leave Form.
21472	Future Agenda Items	Fort McMurray Christian School Growth and Space.
21473	Adjourn	There being no further business, Board Chair J. Thompson adjourned the Regular Board meeting at 8:54 p.m.  Motion by Trustee Mywaart to return to the in-camera portion at 8:57 p.m. Motion by Trustee Drover to move out of in-camera portion at 9:45 p.m.

Board Chair:



Date: May 20, 2015

Secretary-Treasurer:



Date: May 20, 2015