

MINUTES



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*District Office is a scent-free environment**

Date: Wednesday, March 20, 2019

Location: 231 Hardin Street, Fort McMurray Alberta - Central Board Room
District Office is a scent-free environment

Time: 11:00 a.m.

Facilitator: L. Mywaart, Board Chair

In Attendance: Board Chair: Linda Mywaart
Vice Chair: Angela Adams via Video Conference
Trustees: Solange Maher, Dan Rizzuto
Deputy Superintendent: Phil Meagher
Associate Superintendent - Business & Finance: Allan Kallal
Assistant Superintendent - Inclusive Education: Shannon Noble
Recording Secretary to the Board of Trustees: Katie Elser

Regrets: Trustees Tim O'Hara, Stephen Drover, Jonathan Lambert
Superintendent Doug Nicholls

ITEM	DISCUSSION
22714 Call to Order	Board Chair L. Mywaart called the meeting to order at 11:02 a.m.
22715 Acknowledgement of Treaty 8 Lands and Territory	Chair Mywaart acknowledged that we are in Treaty 8 territory, the traditional territory of the Cree, Dené, Beaver and Métis Peoples. The Fort McMurray Public School District is dedicated to ensuring that the spirit of Treaty 8 is honoured and respected.
22716 Agenda	<p>The Board reviewed the Regular Meeting agenda for March 20, 2019. Board Chair L. Mywaart added a time-specific item at 4:30 p.m. to agenda item 7.4: Senior Administrative Update.</p> <p>Motion by Trustee Rizzuto to approve the agenda as revised at 11:06 a.m. M/C</p>
22717 Declaration of Conflict	Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict and remove themselves from the meeting for those items.
22718 Minutes	<p>The Board reviewed the Regular Board Meeting minutes of February 20, 2019.</p> <p>Motion by Trustee Maher that the Board of Trustees approve the Regular Board Meeting Minutes of February 20, 2019, as presented at 11:07 a.m. M/C</p> <p>The Board reviewed the Special Board Meeting minutes of March 11, 2019.</p> <p>Motion by Trustee Maher that the Board of Trustees approve the Special Board Meeting Minutes of March 11, 2019, as presented at 11:07 a.m. M/C</p>
22719 Business arising from previous minutes	There was no business arising from previous meetings at this time.
22720 In-Camera Session	<p>Motion by Trustee Adams to proceed to In-Camera session at 11:08 a.m. M/C</p> <p>Motion by Trustee Maher that the Board move out of In-Camera at 12:26 p.m. M/C</p>

- Motion by Trustee Adams that the Board recess until 4:00 p.m. as per the new meeting format at 12:27 p.m. M/C
- 22721 4:00 p.m. Reconvene Regular Board Meeting Board Chair L. Mywaart reconvened the Regular Board Meeting at 4:03 p.m.
- 22722 Action Items:
7.1 2019/2020 District Calendar Deputy Superintendent P. Meagher presented the two options for the Board to discuss for the 2019/2020 District Calendar.
- Information was shared and discussed on the cost of implementing a calendar that has 171 instructional days. Feedback from parents and other stakeholders was discussed. It was noted that increasing the instructional days would increase some costs as well as the length of a school day by 3-5 minutes.
- Motion by Trustee Adams that the Board of Trustees approve Option 2 of the 2019/2020 Academic Calendar as presented at 4:15 p.m. M/C.
- 22723 Action Items:
7.2 Master Facility and Capital Plan 2019 Associate Superintendent A. Kallal reviewed the draft Master Facility and Capital Plan for 2019. It was noted that the format has been improved from previous years.
- Agenda item was deferred to continue following the 4:30 p.m. time-specific agenda item at 4:30 p.m.
- 22724 Action Items:
7.4 4:30 p.m. Time-Specific: Senior Administration Update Superintendent D. Nicholls joined the meeting via phone conference at 4:30 p.m.
- Board Chair L. Mywaart announced that a letter of resignation was received by Superintendent Doug Nicholls, effective January 31, 2020. It was noted that Mr. Nicholls has been an invaluable member of the Fort McMurray Public School District leadership in his last six years as Superintendent.
- Superintendent D. Nicholls' letter commented on his pleasure in being able to work with the District. He thanked the Board for the opportunity to live and work in Fort McMurray.
- Board Chair L. Mywaart and Trustees accepted the letter of resignation by Superintendent D. Nicholls, effective January 31, 2020, at 4:39 p.m.
- 22725 Action Items:
7.2 Master Facility and Capital Plan 2019 Agenda item continued from item 7.2.
- It was requested that current (2018) census data be added to the plan as additional information due to the fact that information currently listed in the document is from 2016 Statistics Canada.
- Motion by Trustee Adams that the Board of Trustees approve the 2019 Master Facility and Capital Plan with the addition of local census data at 4:44 p.m. M/C
- 22726 Action Items:
7.3 Board Policy 21 Board Chair L. Mywaart reviewed the recommendation and Board Policy 21 - Trustees Running For Other Levels of Government.
- Motion by Trustee Adams that the Board of Trustees approve the request for a leave of absence by Trustee Stephen Drover as per Board Policy 21, section 4.2, from March 19, 2019, to April 19, 2019, to participate as a candidate in the provincial election at 4:46 p.m. M/C
- 22727 Information Reports:
8.1 Public School Boards' Association / Public School Boards' Council Update Trustee D. Rizzuto shared that the PSBC's Governance Seminar and Council Meeting will be held in Edmonton on April 11-12, 2019. He will only be attending the meeting on April 12, 2019. Registration is still available. Information has been emailed to Trustees.
- 22728 Information Reports:
8.2 Alberta School Boards Association Update Board Chair Mywaart shared her experience in attending the recent ASBA Rural Symposium. It was shared that this session was very informative and the professional development sessions were excellent. It was noted that FMPSD submitted our nomination for the Edwin Parr first-year teacher award for consideration at the Zone 2/3 level.

Also discussed was if district's have proposed position statements to submit to ASBA, the deadline is April 12, 2019. Information can be forwarded to Chair Mywaart.

- 22729 Information Reports:
8.3 Trustee Engagement for February 22, 2019 - March 20, 2019
- Board Chair L. Mywaart provided a summary of community engagements, school events and provincial association meetings that were attended by Trustees for the period of February 22, 2019 - March 20, 2019.
- Trustees provided a summary of the day's school visits to Beacon Hill Public School as well as Fort McMurray Islamic School noting the variety of different programming available at each school. The leadership from students displayed at each school is always impressive.
- 22730 Information Reports:
8.4 Superintendent of Schools
- Deputy Superintendent P. Meagher provided a report to Trustees on the current activities held throughout the District including the upcoming school science fairs, school administrative and leadership updates.
- 22731 Information Reports:
8.5 Deputy Superintendent, Human Resources & Administration
- Deputy Superintendent P. Meagher updated Trustees on the current staffing and the Human Resources department.
- 22732 Information Reports:
8.6 Associate Superintendent, Business & Finance
- Associate Superintendent of Business and Finance, A. Kallal reviewed his report noting that the government has extended the budget submission deadline to the end of June. The Finance department is still on target to submit by the May 31st original deadline as per monthly reporting procedures in the departments.
- 22733 Information Reports:
8.7 Assistant Superintendent, Inclusive Education
- Assistant Superintendent S. Noble reviewed her report and updated Trustees on the current scope of the Inclusive Education and Mental Health Departments. It was noted that the District Science Fair will be on April 5-6, 2019. There have been many conversations about professional learning days. It was noted that the upcoming March 29, 2019 District PD day has many informative sessions being offered.
- 22734 Information & Correspondence
9.1 Ministerial Order on the Ban of Seclusion Rooms in Alberta Schools
- Assistant Superintendent S. Noble reviewed the Ministerial Order on the Ban on Seclusion Rooms in Alberta Schools. It was shared that Fort McMurray Public Schools have no seclusion rooms. Any school wanting to implement a seclusion room must have Superintendent's approval. There has been a lot of research on this topic and the Inclusive Education Department is pleased to see the Ministerial Order be implemented.
- 22735 Information & Correspondence
9.2 Email from Minister RE: CEU Cap & Course Prerequisite Review
- Associate Superintendent A. Kallal reviewed the communication received from the Minister regarding the CEU Cap & Course Prerequisite Review. This is good news for the District providing some funds back to the district for courses students have enrolled in. A thank you letter to the Minister has been sent.
- 22736 Requests for Information
- It was requested by Trustee Maher to see a financial breakdown for PEAK programming at all schools for the April 24, 2019 Board of Trustees meeting.
- 22737 Review of Evening Meeting Agenda
- Board Chair L. Mywaart reviewed the evening agenda noting the continuation of a verbal safety acknowledgement and evacuation routes by P. Meagher.
- Motion by Trustee Rizzuto to recess at 5:37 p.m. M/C
- 22738 Reconvene Regular Board Meeting
- Board Chair L. Mywaart reconvened the Regular Board Meeting at 6:30 p.m. and extended her welcome to everyone in attendance.
- Deputy Superintendent P. Meagher reviewed safety evacuation routes and muster points in case of emergency.
- 22739 O Canada
- Board Chair L. Mywaart welcomed students, staff, parents and community members and invited everyone to stand for the National Anthem and followed with an acknowledgement of Treaty 8 territory, the traditional lands of the Cre , Dene, Beaver and M tis Peoples. The Fort McMurray Public School District is dedicated to ensuring that the spirit of Treaty 8 is
- Acknowledgement of Treaty 8 Lands and Territory

honoured and respected.

- 22740 Declaration of Conflict Board Chair L. Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict and remove themselves from the meeting for those items.
- 22741 Question Period There were no questions submitted.
- 22742 Spotlight on Students
École Dickinsfield School
Student leaders presented on their Lighthouse team, established last October. The group is made of student representatives from grades 2 to 6. Their role is to be the voice of the students. Based on student input, they recently completed a major project of refurbishing school washrooms, the gym, and part of the hallways. Many staff, and parents/volunteers also assisted with the beautification project, which saw inspirational quotes painted in the bathrooms, and hallway walls.

Fort McMurray Composite High School
Grade 12 students spoke about starting an after-school peer tutoring program. Launched last year for Math and Science assistance, the initiative also helps students whose first language may not be English. Numbers grew from two/three students showing up last year to about 20 this year with all core subjects now included in tutoring. Tracking has revealed an improvement in grades. Students appreciated having peer tutors for this assistance.
- 22743 District Showcase
2019 ASAA Provincial Curling Champions
Fort McMurray Public School District congratulates our students: Wesley Butz - (gr. 12 - Westwood), Calder Fadden - (gr. 11 - Westwood), Cooper Fadden (gr. 11 - McTavish), Coburn Fadden (gr. 10 - McTavish) and Coach Chad Bowie on winning the 2019 ASAA (Alberta Schools' Athletic Association) Provincial Curling Championships recently. The team did a superb job in a 7-6 win, and made us proud. They also won the ASAA Sportsmanship Banner for representing their schools and zone with "class and honour."

RMWB Citizen Recognition Award Nominees
Congratulations also to our First Nations, Métis Inuit Student Advisory Council (FNMI SAC) on their nomination for the prestigious Citizen Recognition Program: Mayor and Council's Toast of Champions awards. Launched last April with 18 junior and senior high school students, this is FMPSD's first ever FNMI Student Advisory Council. The goal is to hear their ideas, collect information, suggestions, and feedback in order to help improve their education.

TAFI Award:
This month's TAFI (Twitter, Apps, Facebook, Instagram) Award went to Bobbi Piercey, Administrative Coordinator for our Operations & Maintenance department. Bobbi relaunched the department's Twitter @FMPSDO&M last year in February and has highlighted our diligent maintenance crew and their efforts across schools. With over 2000 tweets, she's doing an incredible job of telling our story. Congratulations Bobbi!

Motion to recess by Trustee Maher at 7:24 p.m. M/C
- 22744 Business Arising from Presentations & Delegations at Previous Meetings Board Chair L. Mywaart reconvened the Regular Board Meeting at 7:34 p.m.

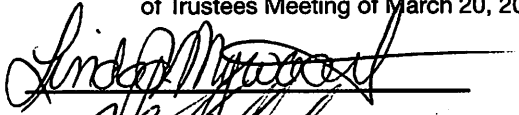
It was noted that ongoing feedback from professional learning days will be collected and analyzed.
- 22745 Other Business There was no other business to note at this time.
- 22746 In-Camera Session Motion by Trustee Rizzuto to proceed to In-Camera session at 7:38 p.m. M/C
Motion by Trustee Maher to go out of In-Camera session at 7:52 p.m. M/C
- 22747 Future Agenda Items Board Chair L. Mywaart requested the following items be put on a future agenda.
- Board Policy 7.6.1 review
 - Review of the Teacher On Call & Teacher recruitment model
 - Changes to Board Meeting & COW meeting schedule & format

- Review of Administrative Procedure 357: Graduation Exercises

22748 Adjournment

There being no further business, Motion by Trustee Rizzuto to adjourn the Regular Board of Trustees Meeting of March 20, 2019, at 7:54 p.m. M/C

Board Chair:



Date:

April 24, 2019

Secretary-Treasurer:



Date:

April 24, 2019