



Minutes of the In-Camera, In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Main Board Room, Clearwater Public Education Centre, 2013 10 21.

Attendees:

- Chair - J. Thompson
- Vice Chair - G. Cooper (joined via skype at 1900 hrs.)
- Trustee - L. Mywaart
- Trustee - S. Drover
- Trustee - A. Adams
- Superintendent - D. Nicholls
- Associate Superintendent - B. Sautner
 - Education & Admin.
- Associate Superintendent - A. Kallal
 - Business & Finance
- Associate Superintendent - P. Meagher
 - HR & Admin.
- Recording Secretary - S. Dunn

20853	Call to Order	Chair, Jeff Thompson, called the meeting to order at 1358 hrs.
20854	Additions to the In-Camera Agenda	None.
20855	Approval of Agenda	Trustee Drover served motion at 1358 hrs. M/C That the agenda be approved.
20856	In-Camera Meeting	Trustee Mywaart served motion at 1358 hrs. M/C That the meeting proceed to the in-camera meeting.
20857	Out of In-Camera	Trustee Adams served motion at 1524hrs. M/C That the Board of Trustees move out of the In-Camera meeting and proceed to In Conference.
20858		Regrets: Chair, Jeff Thompson, at 1547 hrs. Vice Chair, Linda Mywaart, assumed the Chair at 1547 hrs.
20859	Additions to Agenda	Local Authorities Pension Plan (LAPP) Changes
20860	Approval of Agenda	Trustee Adams served motion at 1548 hrs. M/C That the agenda be approved.
20861	Minutes – In-Camera, In-Conference and Regular Meeting 2013 09 16	Trustee Drover served motion at 1548 hrs. M/C That the Minutes of 2013 09 16 In-Camera, In-Conference and Regular Meeting be approved.

-
- 20862 Minutes – Committee of the Whole 2013 10 07 Trustee Adams served motion at 1549 hrs. M/C
That the Minutes of 2013 10 07 Committee of the Whole Meeting be approved.
-
- 20863 Business Arising from the Minutes
1. Walter & Gladys Hill Funding – Associate Superintendent, Allan Kallal, reported Finance staff have not completed their review of the funding allocation and he will report back to the Board once this has been finalized.
 2. Designation of Chief Officer, Whistleblower Protection Act – Associate Superintendent, Allan Kallal, confirmed the Chief Officer is the Superintendent of Schools and indicated the amended policy will be brought before the Board for approval in November.
-
- 20864 Joined: Jeff Thompson at 1556 hrs. and resumed Chair
-
- 20865 Continuation of Business Arising
3. Fort McMurray Property Tax Increase - Board Chair, Jeff Thompson, updated trustees and senior administration on a letter he has written to MLA Don Scott.
 4. ASBA Award Application – Associate Superintendent, Brenda Sautner confirmed the Board's application has been submitted.
 5. Edge School Skills Academy – Superintendent, Doug Nicholls, and Associate Superintendent, Brenda Sautner, will invite the new Edge Program Director, Mike Carlsen, to present an update on the Edge School Skills Academy to the Board early in the new year. Presentations to School Councils will follow.
 6. Policy GCPC Retirement of Professional Staff Members and Policy HIBD School Libraries – Associate Superintendent, Allan Kallal, indicated amended Policy HIBD School Libraries is on the Regular Board Meeting agenda for approval.
 7. Associate Superintendent, Phil Meagher, indicated review of Policy GCPC is still underway and the Policy will be brought back before the Board when the review has been finalized.
 8. Information on the Regional Municipality of Wood Buffalo (RMWB)'s Step Program Committee – Trustee Adams will follow up and provide information regarding the Step Program Committee to the recording secretary.
 9. Letter to RMWB Regarding Notification of Traffic Flow Changes – Associate Superintendent, Allan Kallal, indicated he has been meeting with Sparksman and the RMWB. Additional follow up will be undertaken through the RMWB's Step Program Committee.
 10. October 2013 Face-to-Face Consultations – Board Chair, Jeff Thompson, updated trustees and senior administration on his follow-up conversation with MLA Maureen Kubinec outlining trustee's concerns over location and invitation list.
 11. Advocacy Feedback from the Networks Committee – Trustee Mywaart inquired if the Networks Committee had provided any feedback on Advocacy. Trustee Adams responded she has not received any feedback.
-
- 20866 Superintendent's Report Superintendent, Doug Nicholls, updated trustees and senior administration on Student Learning Assessments (SLAs) and called upon Brenda Sautner to outline the options available. Discussion followed. Superintendent Nicholls indicated senior administration will continue to explore the options and bring back their recommendation to the Board in December.

20867	Local Authorities Pension Plan (LAPP) Changes	Associate Superintendent, Allan Kallal, updated trustees and senior administration on proposed LAPP changes. Discussion followed. Trustees requested Mr. Kallal prepare a letter on behalf of the Board expressing their concerns.
20868	Trustee Engagement	<p>Since the September 16, 2013, Board Meeting, trustees attended:</p> <ul style="list-style-type: none"> - Westwood School Council meeting - Christina Gordon Sign unveiling - Education Act Regulation Review - State of the Island Gala - Meeting with Bruce McAllister - Sept 16 – 23 Phone survey calls for PSBAA committee—IGPR - Sept 17 C2 Committee Meeting - Sept 25 Frank Spragins “Meet and Greet” - Sept 27 ASBA zone 2/3 meeting in Edmonton - Oct 9 Greely Road Mime Festival - Oct 9 Site Unveiling for Christina Gordon School - Oct 10 X-country Zones held at Birchwood Trails - Oct 17 Trustee Candidate forum - Oct 18 Guinness World Record Book challenge at Dr Clark - Oct 18 C2 Committee Meeting - Oct 18 Volleyball at Dr Clark - EID Celebration
20869	Public School Boards Association (PSBA)	Board Chair, Jeff Thompson, circulated a report provided by Trustee Cooper.
20870	Alberta School Boards Association (ASBA)	Trustee Mywaart updated trustees and senior administration on the upcoming ASBA Zone 2/3 meeting Friday, October 25 th . Trustees provided their support to Ms. Mywaart if she chose to run in the ASBA elections. Trustee Mywaart asked trustees to review the By-laws and provide any feedback via email.
20871	Review of Public Agenda	Trustees reviewed the public agenda in preparation for the Regular Board meeting.
20872	Out of In-Conference	<p>Trustee Drover served motion at 1707 hrs. M/C That the Board of Trustees move out of the In-Conference meeting and recess until 1900 hrs.</p>
20873		Joined: Trustee Glenn Cooper by skype at 1900 hrs.
20874	Convene Regular Meeting	<p>Chair, Jeff Thompson, called the meeting to order M/C That the Board of Trustees reconvene the Regular Meeting at 1900 hrs.</p> <p>Other attendees: Full audience Media: 1</p>
20875	O Canada	Chair, Jeff Thompson, welcomed everyone present and invited meeting attendees to stand for the national anthem. He informed attendees Trustee Cooper was joining the meeting via skype.

20876	Question Period	There were no questions.
20877	Additions to Agenda	1. Accountability Pillar Results 2. C.2 Committee Report
20878	Approval of Agenda	Trustee Drover served motion at 1902 hrs. M/C That the agenda be approved.
20879	Accountability Pillar Results	Superintendent, Doug Nicholls, provided a brief introduction to Alberta Education's Accountability Pillar. Associate Superintendent, Brenda Sautner, reviewed the results of this evaluative process. She highlighted the District's successes, including the lowest drop-out rate in the Province. Trustees thanked District staff for their hard work and dedication and also thanked parents for their involvement recognizing the huge impact parents have on student achievement.
20880	Trustee Items	Board Chair, Jeff Thompson, updated meeting attendees that this was Trustee Cooper's last Board meeting. Mr. Thompson acknowledged and thanked Trustee Cooper for his nine years of service, and a gift was presented.
20881	<u>District Spotlight</u> <u>Spotlight on Education</u> Presentation by Ecole Dickinsfield School	Associate Superintendent, Brenda Sautner, introduced Ecole Dickinsfield School Principal Paul Smith, and Vice Principal Jodine Wells. Mr. Smith introduced nine students who spoke about the seven habits of The Leader in Me initiative implemented in their school. The students spoke with great pride in being leaders in juice box recycling, waste management including waste free lunches, daily physical activity, apple core leader such as dances with healthy snacks, wormologist, public speaking, announcement, and chair leading. Trustee Drover indicated he was very impressed with The Leader in Me initiative. Trustee Adams thanked all of the students for attending the meeting and acknowledged their self confidence in public speaking, indicating this was a very valuable life skill. Chair, Jeff Thompson, thanked staff for all of their hard work in successful implementation of initiatives such as this one.
	<u>District Initiatives</u> 1. Computers for Schools (Ali Syed)	Associate Superintendent, Brenda Sautner, introduced the District IT Director, Ali Syed. Mr. Syed provided a snapshot of District technology advances, acknowledging and thanking ATCO for a large equipment donation. The donated equipment included laser printers, laptops, desktop computers, LCD flatscreen monitors, keyboards, mice and cabling. All Grade 9 students at Composite High School are part of a 1:1 laptop computer five-year grant. Class sets have also been slated for Greely Road, Beacon Hill, Fort McMurray Christian School, Westview, Westwood, Timberlea and Ecole Dickinsfield. Mr. Syed also updated trustees and senior management that old computers are being cleaned of data and are either recycled or sent to the Philippines for use in their rural schools. Mr. Syed indicated technological changes have also resulted in significantly reducing the students' log in and log off times on computers.

20881 District Initiatives
1. Computers for Schools (Ali Syed) (continued)

Trustee Mywaart thanked Mr. Syed, and expressed her appreciation for not only the benefits our students were receiving but also for the benefits students in other countries were receiving.

Superintendent Nicholls thanked Mr. Syed, indicating he was the perfect example of a Leader in Me. Chair, Jeff Thompson, concurred.

2. Fort McMurray Schools Athletic Association (FMSAA) (Craig Upper & Thomas Andrews)

Associate Superintendent, Brenda Sautner, introduced Craig Upper and Thomas Andrews. Superintendent Nicholls highlighted the successes of the Fort McMurray Schools Athletic Association in both Districts. Mr. Upper and Mr. Andrews outlined the program and described potential growth plans.

Trustee Mywaart appreciated that, in looking at growth potential, FMSAA has reached out to include Anzac.

Trustees thanked Mr. Upper and Mr. Andrews for attending the Board meeting providing an update on the FMSAA.

20882 Recess

Meeting Recessed: 2029 hrs.
Meeting Reconvened: 2030 hrs.

20883 Superintendent of Schools Report

Superintendent, Doug Nicholls, updated trustees and senior administration the progress of the C.2 Committee and provided a draft first report that will be submitted to Alberta Education by the end of October. Trustee Mywaart spoke to the value of these meetings.

Associate Superintendent, Brenda Sautner, updated trustees on her attendance at the Alberta Assessment Conference, the Communities Collaborating Institute (Tamarack Institute). She also provided an update on the Achievement Testing program.

Associate Superintendent, Allan Kallal, briefly reviewed his report, and indicated November 4th will be the Organizational Meeting of the Board.

20884 Approve Board Policy Handbook (revised October 2013)

Superintendent, Doug Nicholls, acknowledged the Boards' work over the course of the past school year in reviewing and revising their Board Policy Handbook.

Trustees agreed to Trustee Mywaart's request for a revision on Page 36 to include "Second" & Final Reading

Trustee Drover served motion at 2057 hrs.

M/C

That the Board of Trustees approve the Board Policy Handbook revised October 2013.

20885 Approved Amended Policy DLC – Expense Reimbursements

Associate Superintendent, Allan Kallal, updated trustees and senior administration on Alberta Education's request to disclose travel and expenses on District Websites. Trustees, Superintendent and senior administration's expenditures will be posted on the District website with adoption of this Policy.

Trustee Adams served motion at 2120 hrs.

M/C

That the Board of Trustees approve Policy DLC - Expense Reimbursements, as amended.



20886		Regrets: Phil Meagher at 2123 hrs.
-------	--	------------------------------------

20887	Rescind Policies: a) BCEA b) BCEB and c) BCEC	Trustee Cooper served motion at 2124 hrs. M/C That the Board of Trustees rescind Policies BCEA – Education Committee, BCEB - Finance, Transportation, Employee Relations Committee, and BCEC – Facilities Committee.
-------	--	--

20888	Approve Policy BF – Advisory Committee, as amended	Trustee Adams served motion at 2125 hrs. M/C That the Board of Trustees approve Policy BF – Advisory Committee, as amended.
-------	--	---

20889		Joined: Phil Meagher at 2126 hrs.
-------	--	-----------------------------------

20890	Approve Policy BFA – Board Policy Development, as amended	Trustee Cooper served motion at 2127 hrs. M/C That the Board of Trustees approve Policy BFA – Board Policy Development, as amended.
-------	---	---

20891	Approval of Policy HIBD – School Libraries, as amended	Trustee Drover served motion at 2129 hrs. M/C That the Board of Trustees approve Policy HIBD – School Libraries, as amended.
-------	--	--

20892	Approval-in-Principle for Composite High Students Travel to Germany, The Netherlands, France & England, Spring Break 2015	Trustee Mywaart served motion at 2131 hrs. M/C That the Board of Trustees give approval-in-principle for Composite High Social Studies Students to travel to Germany, Netherlands, France & England during Spring Break, 2015.
-------	---	--

20893	Correspondence	None.
-------	----------------	-------

20894	Business Arising	None.
-------	------------------	-------

20895	Other Business	Chair, Jeff Thompson, updated trustees and senior administration on the Special Board Meeting called for Monday, November 4, 2013, commencing at 9:00 a.m., followed by a Committee of the Whole meeting.
-------	----------------	---

20896	Request for Information	Trustees requested Superintendent Nicholls review the Board and Superintendent Evaluation process outlined in the Board Policy Handbook.
-------	-------------------------	--

20897	Future Agenda Items	Trustee Adams updated trustees and senior administration on the upcoming Board meeting with School Council members on November 4, 2013, commencing at 6:00 p.m.
-------	---------------------	---

20898 Adourn

There being no further business, Chair, Jeff Thompson, adjourned the meeting at 2137 hrs.


BOARD CHAIR


SECRETARY-TREASURER