



Minutes of the In-Camera, In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Main Board Room, Clearwater Public Education Centre, 2013 06 17.

Attendees:

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| Chair                    | - J. Thompson                                   |
| Vice Chair               | - G. Cooper (joined via telephone at 1420 hrs.) |
| Trustee                  | - L. Mywaart                                    |
| Trustee                  | - S. Drover (joined at 1900 hrs.)               |
| Trustee                  | - A. Adams                                      |
| Superintendent           | - D. Parsons                                    |
| Associate Superintendent | - B. Sautner (joined at 1441 hrs.)              |
| - Education & Admin.     |   |
| Associate Superintendent | - A. Kallal (joined at 1412 hrs.)               |
| - Business & Finance     |   |
| Associate Superintendent | - P. Meagher (joined at 1412 hrs.)              |
| - HR & Admin.            |   |
| Recording Secretary      | - S. Dunn                                       |

20748	Call to Order	Chair, Jeff Thompson, called the meeting to order at 1410 hrs.
20749	Additions to the In-Camera Agenda	None.
20750	Approval of Agenda	Trustee Adams served motion at 1410 hrs. M/C That the agenda be approved.
20751	In-Camera Meeting	Trustee Mywaart served motion at 1411 hrs. M/C That the meeting proceed to the in-camera meeting.
20752		Joined - Allan Kallal and Phil Meagher at 1412 hrs. Joined - Trustee Cooper at 1420 hrs. Joined - Brenda Sautner at 1441 hrs.
20753	Shop Talk	Deferred.
20754	Out of In-Camera	Trustee Mywaart served motion at 1446 hrs. M/C That the Board of Trustees move out of the In-Camera meeting and proceed to In Conference.
20755	Additions to Agenda	<ol style="list-style-type: none"> <li>1. 4.12 Education Property Taxes</li> <li>2. 4.13 Alberta School Boards Association 2013 Premier's Award for School Board Innovation and Excellence</li> <li>3. 4.14 ASBA's Legal Opinion Regarding Revised Board Policy Handbook</li> </ol>

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20756	Approval of Agenda	Trustee Cooper served motion at 1450 hrs. M/C That the agenda be approved.
20757	Minutes – In-Camera, In-Conference and Regular Meeting 2013 05 21	Trustee Mywaart served motion at 1450 hrs. M/C That the Minutes of 2013 05 21 In-Camera, In-Conference and Regular Meeting be approved, as amended.
20758		Regrets: Phil Meagher at 1452 hrs. Joined: Phil Meagher at 1455 hrs.
20759	Business Arising from the Minutes	1. Public School Boards Association (PSBA) On-Line Survey 2. Committee of the Whole & Board Meeting Dates 3. Wellness Alberta
20760	Public School Boards Association On-Line Survey	Trustees reviewed and provided feedback in answer to questions #1 and #2 on page 1 of the on-line survey.
20761		Regrets: Chair Thompson at 1517 hrs. Vice Chair, Glenn Cooper, assumed the Chair at 1518 hrs.
20762	Public School Boards Association On-Line Survey (continued)	Trustees continued with their review of the questions on the PSBA On-line Survey and provided feedback to question #4.
20763		Regrets: Brenda Sautner at 1530 hrs.
20764	Public School Boards Association On-Line Survey (continued)	Trustees continued to complete the PSBA on-line survey and provided feedback to question #6.
20765		Joined: Board Chair, Jeff Thompson, at 1540 hrs. Regrets: Superintendent Parsons at 1541 hrs. Joined: Superintendent Parsons at 1543 hrs. Regrets: Trustee Adams at 1543 hrs.
20766	Public School Boards Association On-Line Survey (continued)	Due to time constraints, trustees agreed to individually review the on-line survey and provide their feedback via email to Trustee Cooper for compilation and submission to PSBA.
20767		Joined: Trustee Adams and Brenda Sautner at 1556 hrs.

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20768	Committee of the Whole and Board Meeting Dates	Committee of the Whole and Board Meeting Dates – Trustees reviewed previous meeting attendance records in preparation for the discussion and action item that will be put forward during the Regular Board Meeting scheduled to commence at 1900 hrs.
20769	Wellness Alberta	Wellness Alberta – Superintendent Parsons indicated he had completed his research of the Wellness Alberta initiative and recommended the Board of Trustees not support their request for District endorsement.
20770	Superintendent’s Report	Superintendent Parsons updated trustees and senior administration on the highlights of his report, including the recent flooding situation in Fort McMurray, and the current technology proposal and business plan.
20771		Regrets: Phil Meagher at 1610 hrs. Joined: Phil Meagher at 1612 hrs.
20772	Superintendent’s Report (continued)	Trustees discussed the technology proposal.  Superintendent Parsons completed his report to the Board, including an update on budget, emergency response planning, the Composite High School Awards Banquet, and the Edge program for fall 2013.
20773	Graduation Ceremonies	Chair, Jeff Thompson, re-confirmed trustee attendance at the three upcoming graduation ceremonies.
20774	Trustee Engagement	Trustee engagement since the May 21, 2013, Board Meeting, includes: May 23 Annual Staff Recognition Dinner May 24 ASBA zone 2/3—Edmonton May 25 Westwood Big Band Dance and Dinner May 31 – June 2 PSBA Spring General Meeting – Red Deer June 3 & 4 ASBA Spring General Meeting - Red Deer June 10 ATA Negotiations June 13 Composite High School Athletic Banquet June 14 IGPR Teleconference call June 14 Roots of Empathy 10 <sup>th</sup> Anniversary Celebration June 14 Quad High Art Show – Keyano College
20775	Public School Boards Association (PSBA)	Chair, Jeff Thompson, updated trustees and senior administration on his attendance at the PSBA Spring General Meeting in Red Deer. Mr. Thompson indicated the presentations were excellent in terms of professional development.

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20776	Alberta School Boards Association (ASBA)	<p>Chair, Jeff Thompson, updated trustees and senior administration on the ASBA Information Session held in Fort McMurray on May 27<sup>th</sup> – “Is School Trusteeship for You?” that he co-hosted with ASBA lawyer Grace Cooke.</p> <p>Trustee, Linda Mywaart, updated trustees and senior administration on her attendance at the ASBA Spring General Meeting. Both she and Chair, Jeff Thompson, felt the business meeting was very productive and well run. Trustees requested Superintendent Parsons draft a letter to ASBA suggesting the process that should be utilized for obtaining feedback to informational-type questions.</p> <p>Trustees reviewed a letter from the Calgary Board of Education regarding ASBA fees. A brief discussion followed.</p>
20777	Election of Vice Chair	<p>Board Chair, Jeff Thompson, indicated Trustee Cooper has tendered his resignation, effective the end of his term.</p> <p>Trustees agreed the election of a Vice Chair will be added to the Regular Board meeting agenda.</p>
20778	Public Interest Disclosure Act (Whistleblower Protection)	<p>Superintendent Parsons updated trustees and senior administration that he was not able to attend the information session in Edmonton scheduled on Wednesday, June 5, 2013.</p> <p>Trustees and senior administration reviewed the June 4, 2013, letter regarding the designated Chief Officer for the Fort McMurray Public School District. This designation will be confirmed by Superintendent Parsons.</p>
20779	Education Property Taxes	<p>Trustee Mywaart updated trustees and senior administration on the information received from the Municipality of Wood Buffalo regarding education property taxes. Chair, Jeff Thompson, indicated he will bring this topic up with local MLA’s over the summer.</p>
20780	ASBA 2013 Premier’s Award for School Board Innovation and Excellence	<p>Superintendent Parsons updated trustees and senior administration on the 2013 Premier’s Award for School Board Innovation and Excellence, indicating the deadline for applications is September 27, 2013. Dr. Sautner proposed the District submit the Regional Collaborative Service Delivery model that is being implemented this fall.</p>
20781	ASBA’s Legal Opinion Regarding Revisions to the Board Policy Handbook	<p>Superintendent Parsons updated trustees and senior administration on his receipt of a letter from ASBA dated June 14, 2013, following their legal department’s review of the Board Policy Handbook.</p>
20782		<p>Regrets: Allan Kallal at 1709 hrs.</p>
20783	Review of Public Agenda	<p>Trustees reviewed the public agenda in preparation for the Regular Board meeting.</p>

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20784    **Out of In-Conference**            **Trustee Cooper served motion at 1711 hrs.  
M/C  
That the Board of Trustees move out of the In-Conference meeting and recess until  
1900 hrs.**

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20785    **Joined: Trustee Stephen Drover and Associate Superintendent Allan Kallal at 1900  
hrs.**

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20786    **Convene Regular Meeting**            **Chair, Jeff Thompson, called the meeting to order  
M/C  
That the Board of Trustees reconvene the Regular Meeting at 1900 hrs.**

**Other attendees:        Full audience  
Media:    2**

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20787    **O Canada**                                    **Chair, Jeff Thompson, welcomed everyone present and invited them to stand for the  
national anthem.**

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20788    **Question Period**                            **There were no questions.**

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20789    **Introduction of New Superintendent**            **Board Chair, Jeff Thompson, introduced the new Superintendent of Schools, Mr.  
Doug Nicholls.**

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20790    **Additions to Agenda**                    **1. 7.11 Appointment of Vice Chair  
2. 9.6 Letter received from Heritage Park regarding National Aboriginal Day 2013**

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20791    **Approval of Agenda**                    **Trustee Drover served motion at 1905 hrs.  
M/C  
That the agenda be approved.**

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20792 Delegations and  
Presentations

Spotlight on Education

**Presentation by  
Composite High School**

Associate Superintendent, Phil Meagher, introduced Composite High School Principal Mr. Graham Abbott, Vice Principal Denise Morris, and teacher Kevin Verberk.

Mr. Abbott's presentation was based on the Positive Behaviour Interventions and Supports (PBIS) program implemented last year at Composite High School. Mr. Abbott indicated the program has been very well received by staff and students. Mr. Verberk described the tiers of intervention, and provided examples. Ms. Morris explained the school's initiatives and Mr. Verberk mentioned a buy-in survey was conducted with a very favorable response to continue the initiative during the upcoming school year.

Mr. Verberk introduced student, Fatima Dhooma, who described why the program was important to her. Student, Tyler Walsh and his father were also introduced and both spoke about the benefits they received as a family by participating in the program.

Trustee Adams thought the program was very exciting and felt it would certainly benefit students and their families.

**Composite High School  
Decade Marker  
Presentation**

Ms. Morris read a poem to introduce the decade marker and two students unveiled the decade marker for presentation to the Board.

Trustees and senior administration thanked the staff and students for their presentation.

**Art 30 Award**

Mr. Meagher called upon Myrna Matheson to introduce the Art 30 Award. Ms. Matheson announced the Art 30 Award winner - Francis Blanchard from Composite High School. Ms. Blanchard was asked to say a few words regarding her artwork.

Mr. Thompson thanked Ms. Blanchard and presented her with a cheque as payment for the artwork, as well as the Art 30 Award certificate.

**Presentation to Google  
Science Fair North  
American Regional  
Finalist**

Mr. Meagher introduced Westwood Principal Jessica Roy, and Science Teacher Vicki Dawe. Ms. Dawe indicated it was her incredible honour to introduce Westwood student, Ms. Anam Rizvi. Ms. Dawe spoke about Anam's accomplishments, including Captain of the Robotics Club, Silver medal winner at the Wood Buffalo Regional Science Fair, and recently one of four Canadians selected for the Google Science Fair 2013 in Mountainview, CA.

Board Chair, Jeff Thompson, presented Anam with an Award of Excellence who, in turn, thanked the Board for the educational opportunities and support she has received.

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20793 Superintendent of  
Schools Report

Superintendent, Dennis Parsons, stated this was his last report to the Board, as well as the final decade marker presentation in celebration of the District's 100<sup>th</sup> Anniversary.

Superintendent Parsons updated trustees and senior administration on the District's new direction with regard to technology. He called upon Associate Superintendent Allan Kallal to provide the rationale for the new approach. Mr. Kallal indicated the anticipated savings to the District over the next five-year period by implementation of this new technology approach has been estimated at \$2.7 M.

Chair, Jeff Thompson, opened the floor for questions and comments. Trustee Adams was in favor of in-house IT. Trustee Adams inquired as to whether or not terminating the existing contract would cost the District money and Mr. Kallal stated it would not.

Trustee Cooper wondered if the transition plan for December was too ambitious. Mr. Kallal indicated IT staff would be hired in September and felt the implementation date could be met.

Trustee Mywaart inquired how this new direction would impact and benefit our students. Mr. Kallal indicated, as part of this new direction, computers would be evergreened every three years. He also stated that, by having staff in-house, there would be better response time to address any issues that might arise on a day-to-day basis.

Trustee Cooper felt everyone would be in favor of better support services and dollar savings. He felt there was a tremendous amount of planning and support required, and also wondered if there was need for a motion or just an indication of Board support.

Chair, Jeff Thompson, advised trustees that they could simply endorse the plan or put a motion on the floor, stating that either way would no doubt satisfy the intent by the Superintendent.

Trustee Adams indicated that, for 9 years as a trustee, her role was governance. She did not feel it appropriate at this point to change the role of the Board and indicated she did not feel comfortable in making a motion. She felt it is very clear that trustees were in support of this new IT direction.

Chair, Jeff Thompson, confirmed the Board's acceptance of the proposal and support for the new approach for in-house IT.

Superintendent Parsons returned to highlighting the key items in his report, including a letter that went home to parents of students enrolled in Greely Road Public School and Fort McMurray Islamic School regarding the Grades 7 and 8 integration model for the upcoming school year 2013 – 2014.

Trustee Mywaart thanked staff for their dedication and hard work in going forward with the integration model for Grades 7 and 8 at Greely Road Public School and Fort McMurray Islamic School and felt that this was a good step in the right direction for "doing what's best for kids".

Superintendent Parsons introduced Dr. Sautner to speak to the Regional Collaborative Service Delivery initiative, which is anticipated to be implemented in September 2013. Dr. Sautner indicated regional signing of the agreement is scheduled for June 18<sup>th</sup>. She outlined the focus of this collaborative effort between Education, Health and Human Services to support students.

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20794 Alberta School Boards Association (ASBA) Recognition Award of Innovation and Excellence

Trustee Mywaart served motion at 2107 hrs.  
M/C  
That pending final approval of the framework for the Regional Collaborative Service Delivery model, Fort McMurray Public School District submit this initiative to ASBA for the ASBA Recognition Award for Innovation and Excellence.

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20795 Superintendent of Schools Report (continued)

Superintendent Parsons also updated trustees and senior administration on the Edge Program and their new Director, Mike Carlsen. Trustee Adams requested presentations on the Edge Program be made to School Councils and Superintendent Parsons indicated he would advise Mr. Carlsen.

Superintendent Parsons called upon Mr. Kallal to provide a budget update. Superintendent Parsons also spoke about the new school – Christina Gordon Elementary – scheduled to open in 2016.

Chair, Jeff Thompson, asked if trustees had any questions. Trustee Mywaart asked about expense reporting, and Superintendent Parsons indicated this item would be covered in an upcoming Action item.

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20796 Approve Board Policy Handbook Revised June 2013

Chair, Jeff Thompson, called upon Superintendent Parsons, to speak to this action item. Superintendent Parsons indicated a letter was received from the Alberta School Boards Association (ASBA) Legal Department dated June 14, 2013, outlining a number of concerns.

Trustee Adams served motion at 2102 hrs.  
M/C  
That the Board of Trustees table this topic and all of the subsequent policies in support of the new Policy Handbook until September to allow trustees to thoroughly review the contents of the ASBA Legal review and suggested revisions.

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Regrets: Trustee Drover at 2136 hrs.

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20798 Approve Amended Policies BHD, BCE, BCEG & GCBC

Associate Superintendent, Allan Kallal, spoke to the amendments to Policies BHD, BCE, BCEG and GCBC.

Trustee Cooper served motion at 2137 hrs.  
M/C, with abstention of Trustee Drover  
That the Board of Trustees approve Policies BHD, BCE, BCEG and GCBC, as amended.

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Joined: Trustee Drover at 2138 hrs.

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- 20800    **Approve Amended Policy GCPC Retirement of Professional Staff Members**
- Associate Superintendent, Allan Kallal, updated trustees and senior administration on the amendments suggested to Policy GCPC indicating it has not been amended since 1981.
- Trustee Adams requested more information on what other Districts are doing.
- Trustee Drover served motion at 2142 hrs.  
M/C as amended  
That the Board of Trustees table the amendments to Policy GCPC Retirement of Professional Staff Members until September pending further review.
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- 20801    **Approve Amended Policy HIBD School Libraries**
- Associate Superintendent, Allan Kallal, updated trustees and senior administration that this Policy was reviewed by the Library Committee with several amendments suggested.
- Trustee Mywaart indicated there were some grammatical errors. Chair, Jeff Thompson, noted the policy talked about printed and digital formats, but there was no mention of respecting copyrights. Mr. Kallal felt this was covered in the cross reference section; however, Mr. Thompson felt it should be captured in the policy itself.
- Trustee Mywaart served motion at 2148 hrs.  
M/C as amended  
That the Board of Trustees table the approval of Policy HIBD School Libraries pending research into whether or not information regarding copyrights for students should be included in the policy itself.
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- 20802    **Approve Board Meeting Dates & Times – 2013 – 2014 School Year**
- Superintendent Parsons updated trustees and senior administration on the options presented for Board Meeting dates and times for the upcoming school year 2013 – 2014.
- Trustee Mywaart indicated Option #3 had several scheduling conflicts with conferences the Board attends.
- Superintendent Parsons updated trustees and senior administration regarding the Committee of the Whole meetings and the Board's determination that these meetings would be eliminated based on the outcomes of their two previous Board retreats.
- Chair, Jeff Thompson, cautioned it might be wise to wait until after the elections in the fall for the Board to determine their meeting schedule, suggesting perhaps two Board meetings a month.
- Trustee Adams served motion at 2200 hrs.  
M/C as amended  
That the Board of Trustees approve 2013 – 2014 Board meeting dates as follows: Committee of the Whole meetings will be scheduled on the 1<sup>st</sup> Monday of the month and Board meetings scheduled on the 3<sup>rd</sup> Monday of the month. The Regular Board meetings will commence at 7:00 p.m. This schedule will remain in effect until after the elections in the fall and the Board will review and determine future meeting dates at the first Board meeting following elections. Only the September and October meetings are to be published in the calendar, pending the Board's review.
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20803	Priorities for Funding	<p>Superintendent Parsons updated trustees and senior administration on the Board's request for a prioritized list of funding priorities, stating the list is now being presented to the Board.</p> <p>Discussion and debate followed.</p> <p>Trustee Adams served motion at 2226 hrs. M/Withdrawn That the Board of Trustees not fund any of these priorities from the sale of land and/or from reserves.</p> <p>Trustee Mywaart served motion at 2236 hrs. M/Withdrawn That the Board of Trustees review the prioritized list of items and consider funding one or more from the proceeds from sale of land and/or from reserves.</p> <p>Trustee Adams served motion at 2243 hrs. M/C That the Board of Trustees receive as information for future consideration the prioritized list of items for funding as presented by the Superintendent.</p>
20804	Election of Vice Chair	<p>Chair, Jeff Thompson, indicated the Vice Chair position is now vacant and will need to be filled.</p> <p>Trustee Cooper served motion at 2246 hrs. M/C That Linda Mywaart be appointed to the Vice Chair position until the end of the term.</p>
20805	Trustee Items	None
20806	Correspondence	Chair, Jeff Thompson, asked trustees to review the correspondence received.
20807	Business Arising	None
20808	Other Business	<p>Trustee Mywaart requested trustees review the agenda provided for the upcoming ASBA Zone 2/3 meeting and provide her with any feedback.</p> <p>Chair, Jeff Thompson, thanked Superintendent Parsons for his service to the Fort McMurray Public School District over the past 5 years and expressed the Board's deepest appreciation for all of the work done on the District's behalf.</p>
20809	Request for Information	None
20810	Future Agenda Items	To be determined.

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20811 Adjourn

There being no further business, Chair, Jeff Thompson, adjourned the meeting at 2252 hrs.

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BOARD CHAIR

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SECRETARY-TREASURER

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